

MICKLETON PARISH COUNCIL MINUTES

Minutes of the meeting of Mickleton Parish Council held on Wednesday 26 August 2026, in King George's Hall, at 7.00pm.

Mickleton Parish Council (MPC)
Gloucestershire County Council (GCC)
Cotswold District Council (CDC)

PRESENT:

Councillors Chris Cottam (CC), Kevin Fletcher (KF), Jerry Arnall (JA), Phil Britt (PB) and Anna Scott (AS)
County Councillor Tom Bradley (TB), District Councillor Gina Blomefield (GB) and the clerk, Elaine Fuoco-Lang (EFL), were also in attendance
Plus 3 members of the public

BUSINESS TO BE TRANSACTED:

01. To note the resignation of councillor Mike Brain
CC thanked Mike Brain for his contribution to MPC.

02. To receive apologies for absence: apologies to be accepted/not accepted by council
District Councillor Tom Stowe (TS) gave his apologies.
Councillor Andy O'Neill (AON) gave his apologies, which were accepted by council.

EFL

03. Declarations of interest:

a. To make declarations of interest on the items on the agenda

None.

b. To consider any dispensation requests

None.

04. To confirm the minutes:

a. of the meeting of the parish council held on 24 June 2026

It was RESOLVED to approve the minutes of the parish council meeting held on 24 June 2026 as a true and accurate record of that meeting, accepted and signed by the chairman.

EFL

05. To provide members of the public with the opportunity **to comment on items in respect of the business on the agenda** (maximum time 15 minutes and 5 minutes per person as per Standing Order 3 e–g). At the close of this item, members of the public will no longer be permitted to address the council.

A member of the public referred to planning application 26/02056/FUL (agenda item 15d), regarding concerns about light and the fact that this application was within the conservation area.

REPORTS

06. To receive the clerk's report

Matters arising

Mickleton Parish Council

King's George's Hall, Chapel Lane, Mickleton, Chipping Campden, GL55 6SD
07769 382661 | clerk@mickletonparishcouncil.gov.uk | mickletonparishcouncil.gov.uk

Initialed.....

There are still a number of long-term outstanding items as noted at previous meetings.

PB/AON/KF/CC ALL COUNCILLORS TO CHECK

Clerk's report main items and any updates

Items to note from the main report at APPENDIX A:

No local government electors came forward in relation to the vacancy following the resignation of Councillor Mike Brain. Mickleton Parish Council can continue to co-opt to fill vacancies: there are currently five empty seats and only six members of the electorate who are councillors.

The youth shelter and swings at the junior playing field/Victory Memorial Field have been painted. MPC received a £1,000 grant and has also used Community Infrastructure Levy funds for this, and an article about this is on the website.

Details of a Cotswold police and councillor meeting taking place on 13.10.26 was circulated to councillors.

Various CDC local plan consultation information has been advertised.

The bus shelter lighting has been replaced on Stratford Road and is now working. MPC received a grant of £977 from GCC towards this cost, and an article has been put on the website.

An agreement has been reached on the 2026 pay award for local government employees at 3.3% with effect from 1 April 2026, this will be noted on September's agenda and implemented for the September salary, with backpay from 1 April 2026.

CC also mentioned Winter Salt (see Appendix A for more information).

07. To receive a report from Gloucestershire County Council

TB gave the following report:

Local Government Reform (LGR) is the main news. There will be one council going forward, which is the better of the two options. Next May will be the shadow unitary elections, using the existing Campden Vale boundaries, then there will be a one-year transition to handover.

TB advised MPC to think about LGR.

16 September is the next CDC meeting, and TB will raise the questions of reinstating support for community speedwatch.

Questions for TB:

KF: Raised communications regarding proposals for 20mph from GCC.

TB: This is part of the Weston Sub-Edge, Willersey and Mickleton scheme, and he is pleased this is being taken forward. Typically it can take 6 months, so they will move quite quickly on this.

CC: Noted that MPC would like to actively consult with the village.

AS: Would this mean Stratford Road speed would be reduced?

TB: It would be staggered down.

TB recommended that he is copied in to emails from the Transport working group to GCC regarding this.

CC: Raised the GCC housing commission announcement [see Planning report Appendix D for more information] seems to cut across the CDC Local Plan, could TB shed any light on this?

TB: It makes more sense to look at things on a unitary scale.

Mickleton Parish Council

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Initialed.....

08. To receive a report from Cotswold District Council

GB gave the following report:

GB voted against adopting the CDC Local Plan, as did TS, because she didn't feel it afforded much protection against speculative development or any guarantees that the infrastructure listed would be delivered.

90% of the new housing is targeted at 10 designated strategic sites in areas like Cirencester, Moreton-in-Marsh, Mickleton, Siddington, Driffield and Fairford.

The 10 proposed strategic sites in the updated Local Plan are mapped out to absorb over 11,300 homes of the district's 18,900 target by 2043.

To write an effective Regulation 19 representation: focus strictly on legal compliance and the four tests of soundness: positively prepared, justified, effective and consistent with national policy. Submissions should clearly reference specific parts of the plan, state why it fails a test and provide evidence.

GB outlined the meetings that were set up in Fairford, Cirencester, Moreton-in-Marsh and Chipping Campden, and there is also one in Mickleton (on CDC and MC websites and other communications).

Feedback is via online portal, email, letter, and in-person viewing of the hard-copy draft framework is at the main council offices and libraries in Cirencester and Moreton-in-Marsh.

Community Infrastructure Levy (CIL)

There is a new protocol for CIL and the new CIL bidding round opened on 3 August and will close on 31 October – much more information is available on CDC's website and CDC councillors are due to have a briefing to update us on this.

DEVOLUTION – LOCAL GOVERNMENT REFORM (LGR)

Future Gloucestershire

A dedicated Neighbourhoods and Communities Programme has been established to shape how local communities will engage with the new authority.

Gloucestershire Association of Local Councils (GALC) is represented on the Programme Board, which receives fortnightly updates from five workstreams, and is playing a leading role in the Parish and Town Council Partnership Project.

GB has been appointed to Chair the LGR Scrutiny Panel, which will be overseeing and commenting on all developments during the transition in the first year to a Unitary.

Questions to GB:

AS: What about planning applications in system at present, are these being held up?

GB: The New National Planning Policy Framework is making it incredibly difficult to turn planning applications down.

A member of public made a comment raising their concerns that CDC is over-viewing all of the Cotswolds, so how will the unitary authority work in practice to keep Cotswolds as it is.

Initialed.....

FINANCE

09. Documents circulated prior to the meeting

a. To receive the financial statement (signed by chairman)

RECEIVED BY COUNCIL

EFL

b. To approve payments (signed by two councillors and to note authorised signatory)

AGREED BY COUNCIL. Noted authorised signatory: Jerry Arnall (see below and full list of payments at APPENDIX B).

*Greenfields painting of play equipment £2,397.07 (once final remedial area of painting is complete)

*KPL Electrician bus shelter lighting £384.00

*CSW camera police letters £28.70

Total payments: £18,655.55.

EFL/JA

c. To note receipts (signed by two councillors)

EFL negotiated a £200 adjustment for painting of playing field equipment and a £40 goodwill due to a Lloyds banking error where a payment that had been set up could not be approved by a councillor.

NOTED BY COUNCIL total receipts: £10,904.79 (see full list of receipts at APPENDIX B).

d. To note bank reconciliations (signed by two councillors)

i. 1–30 June 2026

ii. 1– 31 July 2026

NOTED BY COUNCIL.

EFL

e. To note quarterly internal checks

NOTED BY COUNCIL that these were carried out earlier this evening 26.08.2026 by JA.

EFL

f. To note receipt of quarterly budget report up to 30.06.2026

NOTED BY COUNCIL.

g. To note any unexplained variances regarding item f

- Asset maintenance was over budget by £96.03 because of the bus shelter lighting, but MPC has since received a £977 grant from GCC.
- There is a large training budget £620 left and not everyone has taken training, please do identify training by looking on the GALC website.
- S106 and cycle racks funds are still currently available (£2,412.55 and £356.00).
- MPC now offers the games area facility for free to the public, so there has been no income at present.

OTHER COUNCIL BUSINESS

Audit

10. External audit

a. To note the external auditor's report

Initialled.....

Although this is normally received by this time, it has not signed off by the external auditors, so this item has been deferred until September's meeting.

b. To confirm the duration of the publication of the 'notice of conclusion of audit'

As above, item deferred until September's meeting.

EFL

Policy

11. To implement the following policy:

a. Donations Policy

AGREED BY COUNCIL to adopt this received donations policy.

EFL

Fees

12. Cemetery fees:

a. To review cemetery fees

AGREED BY COUNCIL to adopt the fees as outlined at Appendix C, to come into effect from 27 August 2026.

EFL

b. To review cemetery rules and regulations

AGREED BY COUNCIL to make suggested changes.

EFL

c. To agree an annual review of fees for the current cemetery

AGREED BY COUNCIL to review the fees annually.

EFL

d. To adopt a cemetery and churchyard risk assessment

AGREED BY COUNCIL to adopt this document.

EFL

QUOTATIONS

Cemetery

13. To consider quotations for works to the cemetery and cemetery extension walls

Noted that two quotations were received. A third company that had undertaken previous work in the village declined to quote as they were 50% more expensive than quote A in relation to the churchyard wall repairs, and felt they would not be competitive.

Another company was too busy to quote, but gave me the number of another company, but that company did not reply.

AGREED BY COUNCIL to accept the full quotation, quotation A, Peter Cotton, total works £20,000 ex VAT. The works totalling £7.5K to be done in this financial year, which includes the £900 works that council initially did not want to do, as this is getting worse.

The works totalling £12,500 ex VAT are to be carried out in the next financial year (2027-2028). The initial works will be funded from EMR for the new and current cemetery (currently £17,284.83). The other funds will be taken from any EMR or added to next year's budget.

Defibrillators

14. To note the purchase of two defibrillators and the replacement of two cabinets

Two defibrillators have been delivered to replace machines at The Leasows and village shop, one machine had failed and the other was due to be replaced. Both cabinets will be replaced with cabinets that were in storage, then the machines will be added. (£1,320 each ex vat and delivery

Initialed.....

funded by earmarked reserves and authorized by the clerk and chairman and an update distributed to all councillors).

Both defibrillators were purchased together because of the way the Lloyds banking system deals with approvals.

PLANNING

15. To consider/ratify the following planning applications:

a. 26/02012/FUL Variation of conditions 2 (Drawings) of permission 25/02156/FUL (Demolition of existing dwellinghouse and erection of self-build dwellinghouse, alterations to access track, addition of passing bay and associated works) to amend fenestration and add chimney at Mickleton Nurseries, Stratford Road, no objection submitted 03.08.2026 (ratify)

RATIFIED BY COUNCIL

b. 26/02050/FUL Erection of a two-storey rear extension, three dormers, and a single-storey rear/side extension, with associated works. Demolition of the existing single-storey rear wing at Lamorna, Stratford Road, no objection submitted 03.08.2026 (ratify)

RATIFIED BY COUNCIL

c. 26/02312/TCONR t1. reduce conifer 3m in height . t2. remove yew to ground level. t3. remove yew to ground level at Hollymount, High Street, no objection submitted 06.08.2026 (ratify)

RATIFIED BY COUNCIL

d. 26/02056/FUL Erection of ground floor front and side extension and first floor roof lift with associated works. Demolition of Shed at The Cottage, High Street (consider)

This is a forward single-story extension, partial second story extension and roof raise.

While much is made of sympathetic use of materials, the scale and location of this application will have a significant impact on the character and landscape of the village entrance.

There is also evidence of this application being in breach of 1,000-year lease covenants from when The Cottage was separated from the adjacent Pike Cottage. The property is also in the Conservation Area.

COUNCIL AGREED to submit the above objection comment

EFL

e. 26/02034/FUL Replace existing wooden windows with UPVC windows, Where Sash windows are removed they will be replaced with sash double glazing This will have Georgian style bars within the window, be in cream colour and have the additional horns on the sash windows. This excludes the doors at The End House, High Street (consider)

COUNCIL AGREED to submit a no objection comment

EFL

f. To consider any urgent planning applications received since the publication of the agenda
NONE

g. To receive an update on planning permissions/refusals

26/01781/TCONRPine (T1) Fell - tree dying, leaning off church lane and towards coach house.

Fell for safety at Medford House, High Street: CDC approved on 25/06/2026

Initialed.....

26/02312/TCNR t1. reduce conifer 3m in height . t2. remove yew to ground level. t3. remove yew to ground level at Hollymount, High Street: CDC approved on 10/08/2026

A further report from planning is at APPENDIX D

WORKING GROUPS

16. Transport

a. To confirm terms of reference for the Transport working group (this includes the Community Speed Watch camera)

AGREED BY COUNCIL

EFL

b. To receive a report from the Transport working group

See Appendix E and: The Traffic Engineering Team at GCC safer highways has sent MPC a Pre-Engagement/Informal Consultation: B4632 Willersey to Mickleton (received 21.08.26 after the agenda was circulated on 19.08.26) asking for comments or feedback by 4 September 2026. This was passed to the Transport working group which notes that the plan follows what was suggested by 20s plenty and some other changes to roads coming into the village. The Transport group will reply with its initial thoughts.

c. To consider purchasing a new speed sign on Stratford Road

KF circulated information prior to the meeting and highlighted that this was to try to slow down the traffic and install the speed sign on the existing pole, confirming that there was no objection from GCC (subject to approval).

No decision reached. Deferred to September's meeting.

EFL

d. To consider installing 'no parking' signs on the bollards at Gloucester Lane

AGREED BY COUNCIL

EFL/KF

e. To consider installing a speed sign on Canada Lane

No decision reached. Deferred, awaiting update from JA.

JA/EFL

17. Neighbourhood Plan

a. To receive a report from the Neighbourhood Plan working group

See Appendix F

b. To consider opening a Neighbourhood Plan earmarked reserve fund (taken from general reserves)

AGREED BY COUNCIL

EFL

c. To confirm the amount of funding

AGREED BY COUNCIL to allocate £5,000 from general reserves. PB requested to minute that he was against this decision.

EFL

Other items

18. To note checks of the following:

- a. Junior Playing Field playground (weekly) all checks carried out.
- b. Games Area (weekly) all checks carried out.
- c. Churchyard and cemetery (fortnightly) all checks carried out.
- d. Defibrillators (monthly) all checks carried out.

19. To receive correspondence

Members of public raised the following issues, some of which were outside the parish council's remit:

The following were recommended to contact the police:

Speeding: Information was also given regarding the community speedwatch camera and that the relocation of the speed sign to Granbrook Lane by GCC is in progress.

Cars causing an obstruction at Gloucester Lane, as at item 16d: parking behind bollards blocking emergency disabled access. Clerk advised obstruction is a police issue and also contacted GCC and county councillor TB for advice.

Complaints regarding anti-social noise at the games area. This was also passed to councillors to discuss.

E-bike use and anti-social behaviour.

The following were recommended to contact GCC:

Steel plate in the road causing noise on the High Street.

MPC received letter from the Women's Institute regarding the planting of a tree, but this is to be discussed further before being brought to council.

Weeds on church steps were reported by members of the public. These have now been removed. This had been missed by the mowing contractors. EFL reported this to the maintenance grounds working group to ensure this area is checked and reported if it has not been kept clear.

Public Right of Way (PROW) on to the High Street from the junior playing field: some parts have been cleared and this is also with the PROW team.

South Warwickshire Regulation 19 information was circulated.

20. To confirm the date for the next parish council meeting: 23 September 2026

The chairman closed the meeting at 20.08

Initialed.....

Signature of Chairman upon approval of the minutes

Initialed.....

APPENDIX A

CLERK'S REPORT

A vacancy notice was posted on the website and in noticeboards on 17 July regarding the resignation of Councillor Mike Brain. No local government electors came forward so no election will take place, and Mickleton Parish Council can continue to co-opt to fill vacancies: currently five empty seats and only six members of the electorate who are councillors.

CDC has confirmed it has removed councillors' addresses from its website after a change in law from 29 June 2026. Unfortunately, this ran over schedule, but MPC was informed that the redaction of councillors' addresses was completed on 4 August 2026.

PKF Littlejohn, the external auditor, requested information from the internal auditor who had not completed their form correctly. This information was returned to PKF Littlejohn as 'human error by the internal auditor'.

The Smaller Authorities' Audit Appointments (SAAA) contacted MPC regarding the new digital Annual Governance and Accountability Return (AGAR) portal, as part of the transition to the new digital process. EFL can confirm MPC has now been registered for this service.

The youth shelter and swings at the junior playing field/Victory Memorial Field have been painted, which was paid for thanks to funding the council received, and an article is on the website.

The games area skateboard ramps have also been painted.

Information Commissioners Office data protection fee has been renewed at reduced price of £47 for direct debit payment.

The Autospeedwatch annual data package has been renewed.

Two defibrillators have been delivered to replace machines at The Leasows and village shop. Both cabinets will also be replaced and then the new machines installed.

Bus shelter lighting is booked in to be replaced this weekend. MPC received a grant of £977 from GCC towards this cost.

Grants have been advertised, and two grant applications have been received so far, to be circulated once the deadline of 12 September closes. MPC has had to ask for clarification regarding one application, and is awaiting a response.

No consecration update at present, this is with the Gloucestershire diocese. MPC has been informed of delays due to illness.

Winter updates: salt allocation email received from Highways 17.08.26. MPC confirmed requirements on 24.08.26.

Website updates included:

Games area closure following Met Office red weather warning

Article about the successful sports day event

Pictures of the planters in the village

Mickleton Parish Council

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Initialled.....

Grants advertised
Painting of park equipment
Local Plan information, including a meeting to be held in Mickleton

Items circulated to councillors included:

CDC: Community Infrastructure Levy (CIL) Funding (strategic infrastructure) closes on 31.10.2026

GCC: Community Climate Adaptation Fund closes 30.09.2026

South Worcestershire planning update

CDC news: a Tree Preservation order was issued for land north of Tops nursery for six months from 08.07.26

GCC news: Local Government Reorganisation: a government decision has been made to create a single unitary authority 'Gloucestershire Council', which will be effective from 1 April 2028.

APPENDIX B

MICKLETON PARISH COUNCIL			
July and August 2026			
NAME	AMOUNT	METHOD	
PAYMENTS			
Clerk sim card – June	4.90	Direct debit	LG(FP)A 1963 s5
Games area sim card – June	4.40	Direct debit	LG(FP)A 1963 s5
Microsoft 365 software – May	13.61	Direct debit	LGA 1972 s111
Lloyds bank charges	4.75	Direct debit	LGA 1972 s111
Nest pension – July payroll with o/time	200.07	Direct debit	LGA 1972 s112
National insurance/PAYE – July payroll	599.68	BACS	LGA 1972 s112
Clerk salary – July payroll	1831.21	Standing order	LGA 1972 s112
Smart Cut Grounds maintenance – July	800.58	Standing order	Open Spaces Act 1906 ss9-10
Grundon Waste – Cemetery bin	77.50	Direct debit	LGA 1972 s214(2)
Scribe accounts	42.00	Direct debit	LGA 1972 s111
Scribe cemetery	27.60	Direct debit	LGA 1972 s111
HP instant inks	28.99	Direct debit	LGA 1972 s111
King George's Hall annual charge	1151.74	BACS	LGA 1972 s134(4)
Hall hire June	86.00	BACS	LGA 1972 s134(4)
T Small cemetery gate latch	35.00	BACS	Open Spaces Act 1906 ss9-10
Ramp painting	625.00	BACS	Open Spaces Act 1906 ss9-10

Initialed.....

QW solutions solar-powered lighting for bus shelters	2290.30	BACS	LG (Miscellaneous Provisions) Act 1953 s4
Autospeedwatch	214.80	Debit Card	LG and Rating Act 1997, s.31
Staples paper and pads	31.10	Debit Card	LGA 1972 s111
Radii Ramps Skateboard ramp painting	625.00	BACS	Open Spaces Act 1906 ss9-10
Hartwells UV treatment	53.57	Debit card	LGA 1972 s214(2)
Clerk sim card – July	4.90	Direct debit	LG(FP)A 1963 s5
Games area sim card – July	4.40	Direct debit	LG(FP)A 1963 s5
Microsoft 365 software – June	13.61	Direct debit	LGA 1972 s111
Lloyds bank charges	4.25	Direct debit	LGA 1972 s111
Nest pension – Aug payroll with o/time	177.75	Direct debit	LGA 1972 s112
National insurance/PAYE – Aug payroll	493.26	BACS	LGA 1972 s112
Clerk salary – Aug payroll	1662.44	Standing order	LGA 1972 s112
Smart Cut Grounds maintenance – Aug	800.58	Standing order	Open Spaces Act 1906 ss9-10
Grundon Waste – Cemetery bin	56.20	Direct debit	LGA 1972 s214(2)
Scribe accounts	42.00	Direct debit	LGA 1972 s111
Scribe cemetery	27.60	Direct debit	LGA 1972 s111
HP instant inks	28.99	Direct debit	LGA 1972 s111
T Small maintenance	525.00	BACS	Open Spaces Act 1906 ss9-10
Smart Cut spray games area	57.00	BACS	Open Spaces Act 1906 ss9-10
Community Heartbeat Trust 2 x defibrillators	3198.00	BACS	Public Health Act 1936 s234
*Greenfields painting of play equipment (including £200 reduction)	2397.07	BACS	Open Spaces Act 1906 ss9-10
*KPL Electrician bus shelter lighting	384.00	BACS	LG (Miscellaneous Provisions) Act 1953 s4
*CSW 41 police letters April-June	28.70	BACS	LG and Rating Act 1997, s.31
TOTAL	18653.55		

RECEIPTS	
Interest	117.79

Initialed.....

Cemetery fees	8740.00
Grant GCC bus stop lighting	977.00
Grant CCCT play equipment painting	1000.00
Lloyds credit	40.00
Bouncy castle credit for overcharge	30.00
TOTAL	10904.79

LGA: Local Government Act

FP: Financial Provisions

GALC: Gloucestershire Association of Local Councils

NALC: National Association of Local Councils

ICCM: Institute of Cemetery and Crematorium Management

LACO: Local Council Cemetery Order

APPENDIX C

	Parishioners/Residents	Non-parishioners/Non-residents*
Exclusive Right of Burial (EROB) Deed (75 years) :		
BURIAL PLOT:	£225 to £250	£425 to £450
CREMATION PLOT:	£200 to £225	£375 to £400
Transfer fee	£60 to £65	£60 to £65
First interment		
FULL BURIAL:	£440 to £470	£880 to £950
Adult – earthen grave		
ASHES INTERMENT:		
Adult – ashes only	£220 to £250	£440 to £510
Further interment		
FULL BURIAL:	£440 to £470	£880 to £950
Adult – earthen grave		

Initialed.....

	Parishioners/Residents	Non-parishioners/Non-residents*
ASHES INTERMENT: Adult – ashes only	£220 to £250	£440 to £510

APPENDIX D

From CC (planning):

- MPC was a co-signer, with 15 other Councils, of a letter to Angela Rayner highlighting the disastrous consequences of applying the Government's new 'standard method' for calculating housing numbers when applied to places like the Cotswolds. The letter was initiated by Fairford Town Council.
- MPC has been invited to attend a joint meeting with Chipping Campden Town Council and surrounding parish councils to discuss the implications arising from the South Warwickshire Local Plan. Unfortunately, no one was available to attend but we have asked to be kept up to date and involved going forward.
- Chair has written to Councillor Lisa Spivey, leader of GCC, asking for clarity on an unexpected announcement from GCC. Text of message is:

Good Morning,

As you are aware, we in Mickleton, together with 9 other 'strategic development locations', are working our way through the calamitous Local Plan recently released for Regulation 19 consultation by Cotswold District Council. This version of the plan calls for more than doubling the size of our village (to around 5,000 people) with a vague description of some much-needed infrastructure and no clarity or assurance on how and when this will be funded. Yesterday I was made aware of a new initiative from GCC for a new 'Housing Commission' (link is below). At first glance the expected output from the Commission appears to be exactly what should have been done BEFORE CDC completed their Plan. I am therefore interested in understanding the relationship between CDC's new Local Plan, likely to be adopted in 2027/2028, and any results that the Commission may determine.

We would be most grateful for any additional information that clarifies the interaction between these two important pieces of work.

https://www.gloucestershire.gov.uk/gcc-news/news-august-2026/new-housing-commission-to-help-shape-better-housing-outcomes-for-gloucestershire-residents/?utm_source=email&utm_medium=email&utm_campaign=Latest+news+RSS&es_c=08D752DA471EFA1EABC65212D319FD1A&es_cl=A12E0512E9C9A7EF11CCEF30C1DF5E49&es_id=phc%C2%A3c1

Many thanks,

Chris.

P.S. We would be happy to engage with the Commission in any way that might help produce a more proportionate and sustainable outcome for Mickleton.

Initialed.....

APPENDIX E

From JA:

The camera continues to show we have around about 500 vehicles each week who are exceeding 40 mph in Stratford Road, which 15 or so cars a week exceeding 50 mph. Top speed of the month was a vehicle travelling at 62 mph when it went past the camera.

We continue to have situations when the numberplates of cars are impossible to decipher either because of sun reflecting on the plates or the vehicles are too far from the camera to be identified. We also have to check that the car shown matches the description of the vehicle. In other words, there are times when the registration numbers are not correctly shown. Some are obvious and we can correct them ourselves. Problems come with the number 0 against the letter O or D.

We continue to send a list of ten vehicles specifically to the police each week which we would like sent letters warning them of their speeding. We include five of the top speeders and also five of the most persistent vehicles going through the camera at over 40mph. We have not yet had any comment back from the police. We also send the police a list which shows all those vehicles exceeding the speed limit in each week which also reveals those vehicles which have no MOT, have not paid road tax etc., and assume that the police follows these ones further.

APPENDIX F

From CC:

- Summer holidays, plus the release of CDC's Regulation 19 for the revised Local Plan, have delayed the plan by 2 to 3 weeks.
- The first draft of a plan structure has been completed and reviewed with Mark Harrison from CDC. Mark's feedback will be incorporated into the plan.
- The plan currently comprises 4 Themes, 9 Sections, 17 Policies and 9 Community Actions.
- A draft version of a Village Survey has been reviewed. Edits are required and it is planned to run the survey over a period of at least six weeks from early September to late October. The survey will be available online and on paper. Village groups are being asked to help promote the survey and personal support will be available for those who need it.
- Creation and execution of the survey will require some budget. This should not exceed £1k to cover printing etc.
- Although the plan is still in the early stages of creation it is developed enough to be reviewed by a professional planning consultant for initial feedback on style and content. The Steering Group will need to work with such a consultant in order to produce the final version of the plan and the time is considered right for choosing our partner. £4k is requested to be allocated from reserves for this activity.
- One other development of note is the discovery of a historic water system which the group is aiming to register as a non-Designated Heritage Asset (NDHA). This water system may have significant impact on current and future planning applications.