NOTICE OF MEETING OF MICKLETON PARISH COUNCIL

Dear Councillor

I hereby give you notice that the meeting of the parish council of the above-named parish will be on **Wednesday 28 October 2026 at 7.00pm, to be held at King George's Hall, Chapel Lane, Mickleton**.

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Dated this Wednesday 21 October 2026 Elaine Fuoco-Lang – Clerk to the Parish Council

Business to be transacted:

01. To note the resignation of councillor Anna Scott

02. To receive apologies for absence: apologies to be accepted/not accepted by council

03. Declarations of interest:
a. To make declarations of interest on the items on the agenda
b. To consider any dispensation requests

04. To confirm the minutes of the meeting of the parish council held on 23 September 2026

05. To provide members of the public with the opportunity **to comment on items in respect of the business on the agenda** (maximum time 15 minutes and 5 minutes per person as per Standing Order 3 e–g). At the close of this item, members of the public will no longer be permitted to address the council.

REPORTS

06. To receive the clerk's report

07. To receive a report from Gloucestershire County Council

08. To receive a report from Cotswold District Council

FINANCE

09. Documents circulated prior to the meeting
a. To receive the financial statement 21 September–15 October 2026(signed by chairman)
b. To approve payments (signed by two councillors and to note authorised signatory)
c. To note receipts (signed by two councillors)
d. To note bank reconciliation: 1–30 September 2026 (signed by two councillors)
e. To note receipt of quarterly budget report up to 30 September 2026
f. To note any unexplained variances regarding item e

OTHER COUNCIL BUSINESS

Audit

10. To appoint an internal auditor who is competent and independent of the council

Employment

11. To note that the clerk's appraisal was carried out on 14 October 2026

Training

12. To ratify the clerk's Society of Local Council Clerk's: Civility and Respect three training courses, as agreed with chairman, £173.25 ex VAT

Policies

13. To amend/implement:
a. To amend standing orders: to remove the requirement to propose and second items
b. To amend the current cemetery bench policy to include other council-owned benches/benches the council is responsible for
c. To amend the Data Protection policy

Action plan

14. To agree the parish council's draft action plan for 2027/2028

Grants

15. To consider and award grant applications received from the following:
a. Cotswold Friends
b. Bowls Club

Remembrance Sunday

16. To confirm arrangements regarding laying a wreath at St Lawrence's Church

PLANNING

17. To consider/ratify the following planning applications:
a. To ratify 26/02433/FUL Full Application for Erection of 85 residential units, including provision of vehicular and pedestrian access, green infrastructure and associated works at Land North East Of Mickleton Mattock Mews, submitted on 20 October 2026
b. To consider 26/02920/FUL Full Application for Change of use from agricultural land to Sui Generis dog walking areas at Land Parcel Adjacent To Broadway Road Broadway Road
c. To ratify minor amendments to the 'traffic' section of the agreed parish council's submission to the Cotswold District Council Local Plan Regulation 19 consultation, submitted on 14 October 2026
d. To consider a response to the Arrow Valley Solar Limited intends to submit an application for a Development Consent Order
e. To consider any urgent planning applications received since publication of the agenda
f. To receive an update on planning permissions/refusals/ongoing applications

WORKING GROUPS

18. Transport
a. To receive a report from the Transport working group

19. Neighbourhood Plan
a. To receive a report from the Neighbourhood Plan working group

OTHER ITEMS

20. To note checks of the following:
a. Junior Playing Field playground (weekly)
b. Games Area (weekly)
c. Churchyard and cemetery (fortnightly)
d. Defibrillators (monthly)

21. To receive correspondence

22. To confirm the date for the next parish council meeting: 25 November 2026

Pursuant to section 1 (2) of the Public Bodies (Admission to meetings) Act 1960, it is resolved that because of the confidential nature of the business to be transacted that the meeting be held in private session to discuss to the points below. No other business will be discussed.

23. To set the salary budget as per financial regulation 4.2

24. To note contractual increase in holiday entitlement, as clerk has completed five years' service

25. To discuss future staffing requirements