

MICKLETON PARISH COUNCIL MINUTES

Minutes of the meeting of Mickleton Parish Council held on Wednesday 27 August 2025, in King George's Hall, at 7.00pm.

Mickleton Parish Council (MPC)
Gloucestershire County Council (GCC)
Cotswold District Council (CDC)

PRESENT:

Joanne Piper-Bourn (chairman) (JPB), Chris Cottam (CC), Emile Dodin (ED), Kevin Fletcher (KF) and Jerry Arnull (JA)
County Councillor Tom Bradley (TB), District Councillor Gina Blomefield (GB) and the clerk, Elaine Fuoco-Lang (EFL), were also in attendance
Plus one member of the public (arrived at 7.24pm)

Business to be transacted:

01. To note the resignation of councillor Tim Ellis
Noted by council.

02. To co-opt Jerry Arnull as a councillor
MPC voted to co-opt Jerry Arnull as a MPC councillor.

EFL

03. To receive apologies for absence: apologies to be accepted/not accepted by council

District councillor Tom Stowe gave his apologies.

Councillor Andy O'Neill (AON) gave his apologies, which were accepted by MPC.

04. Declarations of interest:

a. To make declarations of interest on the items on the agenda

None.

b. To consider any dispensation requests

None.

05. To confirm the minutes:

a. of the meeting of the parish council held on 25 June 2025

It was RESOLVED to approve the minutes of the parish council meeting held on 25 June 2025 as a true and accurate record of that meeting, accepted and signed by the chairman.

EFL

b. of the extraordinary meeting of the parish council held on 30 July 2025

It was RESOLVED to approve the minutes of the extraordinary parish council meeting held on 30 July 2025 as a true and accurate record of that meeting, accepted and signed by the chairman.

Initialed.....

EFL

06. To receive the clerk's report

MATTERS ARISING

The following are still outstanding:

Games area:

No measurements were supplied for the games area storage unit before s106 funds expired on 15 July 2025. The clerk has raised this for discussion with CDC.

EFL

Website

Website information and/or a photo are needed from councillors ED, and a photo is needed from KF. [All of these will be needed from new councillor JA too].

ED/KF/JA

Training

To note that councillors who have not taken or signed up to the training course, as per the Training Policy, please identify dates and contact EFL, who has to do all county association bookings. [And new councillor JA].

AON/KF/JA

Bus shelters Stratford Road

The issue regarding the lights not working is not resolved, this needs further investigation.

JPB

Trusteeships

These are still in hand.

EFL

Policies

All policies updated at May's meeting are now on MPC's website

CLERK'S REPORT

Following the resignation of Councillor Ellis, MPC informed CDC and advertised the vacancy on 22.08 2025. Unless 10 local government electors from the parish request an election by 12.09.2025, MPC will be free to co-opt.

Churchyard wall

Works are in progress, the stump has been removed and walling started, but there has been a delay because the weather has been too warm to continue to work with the lime render. The church has been informed.

Junior Playing Field

Maintenance has been carried out on the log walk as per ROSPA guidance, so all low/very-low risk RoSPA-related safety concerns have been dealt with.

Initialed.....

The contractor will remove graffiti.

Cemetery maintenance

The burial representatives have been informed that the drain has been cleared and it is currently working, but the company was unable to use its CCTV equipment because of the size/age of the drain. If the issue returns this will mean further investigation and cost. An exploratory excavation would be required to identify the issue (approx. £755 ex vat). If it is a collapsed drain at the excavation point the issue will be repaired as part of the cost, but if it is more extensive there would potentially be further costs.

Smart Cut has cut back overgrowth in current cemetery and cemetery extension, including the removal of self-seeded trees.

MUGA maintenance

Damage to the outer fence was reported to MPC's contractor and has been fixed. This is the temporary outer fence put in by Miller Homes, not the permanent Caloo fencing.

MPC held a sports day event in July and a community games area open day in August.

Grants

These have been advertised, and the deadline is noon on 12 September 2025, for MPC to consider at October's meeting. So far MPC has received one application.

Potential housing developments:

Following the public consultation regarding application 25/01621/OUT Land North East of Stratford Road, planning representatives sent Brockworth Homes questions and are awaiting a response.

MPC was contacted by Newlands Homes regarding the proposed development at Tops Nursery. Newlands Homes is holding public consultation at KGH on 3 September 2025 between 4pm and 7pm, MPC has been informed that information has been delivered to parishioners, and it is also on MPC's website.

On 28 July 2025 Catesby Estates, acting on behalf of landowners, sent MPC information in regard to Land North of Broadway Road, which was published on MPC's website, its consultation closes on 31 August 2025.

BT kiosk information:

BT confirmed that the mechanism will be removed from the kiosk and the kiosk will then be locked. They assured MPC that as this is a grade II listed structure, unless the kiosk is adopted by an eligible party (charity or parish council), the power source will remain in place and the kiosk will remain the responsibility (for maintenance and

Initialed.....

payment) of BT. A councillor has requested that this appears on the agenda for the next meeting, so this will be for MPC to discuss in October.

Items which have been sent to councillors included:

Community 20s and Safer Roads Initiative.

Ash dieback planting initiative.

CDC's 5-year Housing Land Supply briefing (CC and EFL attended).

Crowdfund Cotswold.

Insurance company training on playground safety: this highlighted that claimants have three years from the date of any incident to make a claim, and minors have until three years after their 18th birthday to make a claim.

Cotswold District Local Plan 2025–2043: Call for Local Green Space Nomination.

Additional items which were posted on MPC's website/Facebook

GWR (Great Western Railway) will be introducing car parking charges at Honeybourne station from 1 September 2025.

GCC consultation on pharmacy services.

CDC retrofitting roadshow.

A production coordinator from BBC's Countryfile contacted MPC the same day as they were filming on the High Street. MPC does not currently have a filming policy, and this is something MPC could consider, as other councils have a policy and do charge for filming.

Ballards Close street sign update: the Asset Management Officer at CDC informed MPC in June that those involved in the project from the beginning are no longer working for CDC and since the council is currently migrating from Publica Group Ltd., some tasks have been temporarily sidelined. MPC requested an update and has been informed that there is no firm date as yet, but there will be two new signs.

07. Finance:

a. To receive the financial statement (signed by chairman)

Received by council

EFL

b. To approve payments (signed by two councillors and to note authorised signatory)

Payments that required authorisation prior to the meeting have been paid, authorised by JPB and CC. Full list of payments is at APPENDIX A

*Smart Cut cemetery and new cemetery works	1284.77	BACS	Open Spaces Act 1906 ss9-10
* TO BE AUTHORISED AT THE MEETING			

To note that CC is the authorised signatory.

Approved by council

CC/EFL

Initialed.....

c. To note receipts (signed by two councillors)

Interest	60.87		
Cemetery fees	1000.00		
VAT refund	956.67		
TOTAL	2017.54		

Noted by council

d. To note bank reconciliation: 1 June to 31 July 2025 (signed by two councillors)

Noted by council

EFL

e. To note quarterly internal checks

Carried out 28.08.25 by CC

Noted by council

EFL

f. To note receipt of quarterly budget report up to 30.06.2025

Noted by council

g. To note any unexplained variances regarding item f

- s106 monies have not spent by the deadline, so this is being discussed with CDC £3,724.14.
- Also £356 in relation to installing the cycle racks.
- Underspend:
£1,500 underspend in relation to the Junior Playing Field, as MPC agreed CIL funds were to be used on ROSPA-related maintenance.
£540 underspend in relation to training, but some training has been identified at j, and some councillors need to take courses as per MPC's agreed training policy.
- Overspend:
£12.75 bank charges, this was unknown at budget setting.
- Less than predicted income:
Cemetery income £1,200.00 against a budget estimate of £7,000 for the year, but this is a challenge to predict accurately, as income was over £3,600 at this time last year.
- MUGA hire £153.78 against a budget estimate of £700.00, as a regular hirer has not rehired the facility.

h. To note the adoption of the 2025/2026 pay award, backdated to 1 April 2025

Noted by council

EFL

Initialed.....

- i. To agree spend of £130 to apply for the Local Council Award Scheme (LCAS) bronze award
Agreed by council

EFL

- j. To agree spend of £200 for clerk to attend two Institute of Cemetery and Crematorium Management (ICCM) courses
Agreed by council

EFL

08. External audit

- a. To note the external auditor's report

The external auditors confirmed that Sections 1 and 2 of the AGAR were in accordance with Proper Practices and no other matters have come to their attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Noted by council

EFL

- b. To confirm the duration of the publication of the 'notice of conclusion of audit'
Council confirmed the publication date as Thursday 28 August, and this will stay in place for 14 days.

EFL

09. To provide members of the public with the opportunity to comment on items in respect of the business on the agenda (maximum time 15 minutes and 5 minutes per person as per Standing Order 3 e–g). At the close of this item, members of the public will no longer be permitted to address the council.

No questions asked.

10. To receive a report from Gloucestershire County Council

TB gave an update which included the following points:

The local government reorganisation will be voted on at GCC's full council meeting in November regarding the following two options: a single unitary or an east/west split.

At September's meeting TB has a number of questions regarding school funding (e.g. no CDC local plan and development/the impact of this, including development over the border).

The Build Back Better fund is being scrapped.

TB queried the resourcing of 20mph schemes and was informed that there was no additional resource and there were concerns that this would take years, if not decades.

Roadworks/road closures are confirmed for Broadway Road and Honeybourne Lane.

GCC is looking at larger scheme projects for maintenance, so now is the time to raise these.

CC will pass the s106 information at item 12f to TB.

CC

Initialed.....

TB was asked what is the mounted padlocked box outside Glass House Road on Broad Marston Lane?

11. To receive a report from Cotswold District Council
GB gave an update which included the following points:
There was no CDC meeting in August, but planning is the main point of concern. A resident wrote to Mike Every (ME) and he replied regarding what CDC had the power to do. The resident queried whether developments in Mickleton could be regarded as a whole, but that is not planning law, as each application is judged on its own merit. ME also wrote to the Secretary of State for Housing, Communities and Local Government, and the reply stated that everyone has to play their part, but GB felt this does not answer the specific questions that the Cotswolds has. CDC will continue to press the government on this matter. The Stratford Road application [25/01621/OUT] will go before CDC's planning committee on 10 September 2025.

A Tree Preservation Order (TPO) is now in place in regard to the avenue of white poplar trees either side of Canada Lane 46 in total.

Question: Is Mickleton being targeted more unfairly: No more than other places such as Moreton-in-Marsh and Cirencester.

12. To consider/ratify the following planning applications:
- a. 25/02401/TCONR Works to trees in conservation areas for Remove a large ash limb over hanging the road and pathway, limb heavily weighted. Marked A on sketch plan Remove lowers on a yew tree, dislodging Wall. Marked B on sketch plan Remove lowers on spruce on garage roof. Marked C on sketch plan Remove ash tree at bottom of the garden, with die back disease. Marked D Sketch plan at 1 The Manor, Church Lane (ratify)
Agreed by council to ratify this decision
 - b. 25/02456/TPO Works to trees with a TPO for T5 ash – fell to ground level. Reason: large cavity in lower trunk. Poor form. Located adjacent public road. T6 ash – fell to ground level. Reason: Poor form. Brackets of decay fungus on trunk. Located adjacent public road. T11 ash – fell to ground level. Reason: Basal cavity on south side and another at 3–4m high. Poor form. at Darlings Barn, High Street (consider)
Agreed by council to submit a comment of no objection

EFL

- c. 25/02561/TCONR Works to trees in conservation areas for Ash tree - remove the tree due to decline in health, which I believe is Ash dieback. Evergreen tree - remove the tree as we want to rebuild an 8ft boundary wall, and therefore, avoid future problems at St Michaels House, Chapel Lane (ratify)
Agreed by council to ratify this decision

- d. To consider any urgent planning applications received since the publication of the agenda

Initialed.....

None received

e. To receive an update on planning permissions/refusals

CDC permitted/had no objection to the following:

- 25/01675/FUL Erection of single storey kitchen extension to side elevation at 21A Arbour Close. Approved: 04/08/2025
- 25/01661/LBC Lime based plaster rendering to front, side and rear elevations and associated works, at Myrtle House. Approved: 13/08/2025
- 25/02087/TCONR Works to trees in conservation areas for T.1 - Weeping Willow, T.2 - Walnut, at Walnut House Gloucester Lane. Approved: 08/08/25

In addition to the above, there are four historic applications that remain 'open'.

f. To ratify a submission to Cotswold District Council planning department regarding the public's response to the question of areas for spending \$106 monies and Community Infrastructure Levy

Agreed by council to ratify the areas submitted as at APPENDIX B.

13. To implement the following policy:

a. Developer protocol

Agreed by council to implement this policy.

EFL

14. Cemetery fees:

a. To review cemetery fees

Agreed by council to increase Exclusive Right of Burial and memorial fees by £25, transfers by £10 and internments by 10%, as below, as of 27.09.25.

	Parishioners/Residents	Non-parishioners/Non-residents (as defined on the website)
Exclusive Right of Burial (EROB) Deed (75 years) :		
BURIAL PLOT:	£225	£425
CREMATION PLOT:	£200	£375
Transfer fee	£60	£60
First interment		
FULL BURIAL:	£440	£880
Adult – earthen grave		

Initialed.....

	Parishioners/Residents	Non-parishioners/Non-residents (as defined on the website)
ASHES INTERMENT: Adult – ashes only	£220	£440
Further interment FULL BURIAL: Adult – earthen grave	£440	£880
ASHES INTERMENT: Adult – ashes only	£220	£440
Headstone: Tablet:	£275 £225	£275 £225

EFL

b. To review the length of time the exclusive rights of burial are granted for Council agreed to keep this at 75 years, as this was reviewed in 2024.

Agreed by council

EFL

c. To review cemetery rules and regulations

- A funeral director must attend every interment
- An extra emphasis on not planting on graves or any other parts of the cemetery to include no artificial grass, slate, loose stone etc.
- No ashes to be scattered, all ashes must be interred

Agreed by council to add these items to the current rules and regulations.

EFL

d. To agree an annual review of fees for the current cemetery: September 2026
Agreed by council.

EFL

15. Christmas: annual carol service event:

a. To set the date for the Christmas carol service 2025: 19 December

Agreed by council

b. To decide the recipient of the charity collection

This item was deferred until October's meeting

c. To confirm than an official road closure has been applied for

EFL to follow up with AON

Initialed.....

16. To receive a report from the Climate working group
Councillor CC gave the report at APPENDIX C.

17. To receive a report regarding the Community Speed Watch (CSW) camera
See APPENDIX D
In June and July the highest speed was 62mph.
Noted that there was a big increase in vehicles speeding in this period.

18. 20's plenty

a. To receive a report from the 20's plenty working group
Nothing new to report other than the leaflet will be going to print once KF has approved the final draft.

KF/JPB

b. To reply to a Gloucestershire County Council speed letter engagement letter to give MPC's expression of interest letter regarding the following questions:

i: Would you like to be considered for Community 20s on some roads within your area (yes/no)

Agreed by council to submit an answer of YES

EFL

ii: Are there are other (higher speed) roads that you feel would benefit from a reduction in speed limit where you currently have safety concerns (yes/no)

Agreed by council to submit an answer of YES

EFL

19. To note checks of the following:

a. Junior Playing Field playground (weekly)

Only two reports were received since June's meeting.

The clerk reminded MPC that: without written/email evidence that the checks have been carried out the insurance company would not be able to defend a claim, so it would be the equivalent of having no insurance.

b. Games Area (weekly)

All reports received.

c. Churchyard and cemetery (fortnightly)

Two reports were received and two were missing (a councillor stated that they were unavailable to carry out one of the reports).

d. Defibrillators (monthly)

All reports submitted.

20. To receive correspondence

Some correspondence items since June's meeting include:

The clerk signposted queries regarding potholes to GCC, flytipping to CDC,

Honeybourne parking charges to GWR and vandalism to the police.

Various planning-related items were signposted to information on MPC's website or passed to planning representatives.

Initialed.....

The chairman from both Down Ampney Parish Council and Chipping Campden Town Council have contacted MPC regarding proposed housing development in Mickleton.

MPC received a query regarding a TPO. Further investigation noted that the tree did not have a TPO but was in the conservation area. The CDC tree officer clarified that CDC do not tend to TPO trees in a conservation area unless there is a clear threat to the tree, as the consequences for breaching the law is the same for offences under a conservation area or TPO legislation.

No invoices received in relation to the CSW letters due to staffing issues.

21. To confirm the date for the next parish council meeting: 22 October 2025

The chairman closed the meeting at 8.14pm

Signature of the chairman upon approval of the minutes

Initialed.....

APPENDIX A

MICKLETON PARISH COUNCIL			
July and August 2025			
NAME	AMOUNT	METHOD	
PAYMENTS			
Clerk sim card – July	4.90	Direct debit	LG(FP)A 1963 s5
Games area sim card – July	4.40	Direct debit	LG(FP)A 1963 s5
BT broadband/phone – July	44.63	Direct debit	LG(FP)A 1963 s5
Google email addresses – June	1.80	Direct debit	LGA 1972 s142
Microsoft 365 software – July	12.36	Direct debit	LGA 1972 s111
Microsoft 365 software renewal payment	12.10	Direct debit	LGA 1972 s111
Lloyds bank charges	4.67	Direct debit	LGA 1972 s111
Nest pension – July payroll	128.48	Direct debit	LGA 1972 s112
National insurance/PAYE – July payroll	433.15	BACS	LGA 1972 s112
Clerk salary – July payroll	1567.62	Standing order	LGA 1972 s112
Smart Cut Grounds maintenance – July	600.43	Standing order	Open Spaces Act 1906 ss9-10
Grundon Waste – Cemetery bin	74.22	Direct debit	LGA 1972 s214(2)
Terry Small maintenance cemetery/cemetery extension	678.92	BACS	Open Spaces Act 1906 ss9-10
Vale Press sports day leaflets	70.00	BACS	LGA 1972 s111
Cllr Cottam: Bouncy castle reimbursement	150.00	BACS	LGA 1972 s111
Vale Press planning consultation leaflets	70.00	BACS	LGA 1972 s111
Diary	3.99	Debit card	LGA 1972 s111
Clerk sim card – August	4.90	Direct debit	LG(FP)A 1963 s5
Games area sim card – August	4.40	Direct debit	LG(FP)A 1963 s5
BT broadband/phone – August	46.21	Direct debit	LG(FP)A 1963 s5
Microsoft 365 software – August	12.10	Direct debit	LGA 1972 s111
Lloyds bank charges	4.25	Direct debit	LGA 1972 s111
Nest pension – August payroll	128.48	Direct debit	LGA 1972 s112
National insurance/PAYE – August payroll	433.15	BACS	LGA 1972 s112

Initialed.....

Clerk salary – August payroll	1567.62	Standing order	LGA 1972 s112
Smart Cut Grounds maintenance – August	800.43	Standing order	Open Spaces Act 1906 ss9-10
Grundon Waste – Cemetery bin	53.90	Direct debit	LGA 1972 s214(2)
Hall hire – June meeting, July extraordinary meeting and public consultation	105.00	BACS	LGA 1972 s134(4)
Office rental	1023.44	BACS	LGA 1972 s134(4)
CSW data renewal	214.80	CARD	LGA 1972 s111
Batteries	6.50	CARD	LGA 1972 s111
Notepads	4.50	CARD	LGA 1972 s111
Keys cut	21.00	CARD	LGA 1972 s111
Terry Small cemetery maintenance	697.50	BACS	Open Spaces Act 1906 ss9-10
External audit PKF Littlejohn	378.00	BACS	LGA 1972 s111
MUGA open day tennis and netball items paid to JPB	169.91	BACS	LGA 1972 s111
*Smart Cut cemetery and new cemetery works	1284.77	BACS	Open Spaces Act 1906 ss9-10
TOTAL	10822.53		
RECEIPTS			
Interest	60.87		
Cemetery fees	1000.00		
VAT refund	956.67		
TOTAL	2017.54		

* TO BE AUTHORISED AT THE MEETING

APPENDIX B

MPC planning representatives submitted the following to CDC:
 Village Priorities for Section 106 and Community Infrastructure Levy
 Mickleton Parish Council (MPC) – August 2025

Mickleton is seeing an extraordinary volume of planning applications for new housing developments, primarily because parts of the village sit outside the boundary of the National Landscape and are therefore a soft touch within Cotswold District.

Mickleton Parish Council has already submitted an objection to Application 25/01621/OUT. The following is offered without prejudice to the points raised in that objection.

Mickleton Parish Council

King's George's Hall, Chapel Lane, Mickleton, Chipping Campden, GL55 6SD
 01386 430 393 | clerk@mickletonparishcouncil.gov.uk | mickletonparishcouncil.gov.uk

Initialed.....

MPC requested input from residents as to what they saw as the highest priority items for investing S106 and CIL monies should any developments proceed. Comments received were categorised and ranked and have been summarised as follows.

1. Pedestrian Safety

There are many areas where the safety of pedestrians in the village could be significantly improved.

a. Convert the existing Zebra Crossing into a Pelican Crossing. Many vehicles ignore the existing crossing.

b. Provision of a Pedestrian Crossing needed close to Furrow Way to allow safer crossing of Stratford Road for people walking to village amenities and on the Heart of England Way. A crossing here would also help with general traffic calming, something data from the community speed camera indicates is urgently needed.

c. Provision of an additional pedestrian crossing in the vicinity of the shop to allow safer crossing of the High Street. This would also help with general traffic calming along the High Street.

d. Significantly improve key footpaths for safer walking and possible cycling.

i. From the Granbrook Lane / Stratford Road junction to the Senior Playing Field in Long Marston Road. This footpath is difficult to use even when walking in single file. It is not feasible to use in a wheelchair, while pushing a buggy, or when cycling. It stops at the sharp bend near Page's Farm Shop and needs extending to provide safe access to the Senior Playing Field.

ii. A more useable footpath needs to be developed between the village and Topps Garden Centre, either by establishing a new footpath alongside Broadway Road, or by renovating and improving the public right of way to Topps from Arbour Close / Hamilton Close.

e. More work needs to be done to extend traffic calming measures on the High Street and main approaches; Stratford Road, Broadway Road, Campden Road, and Granbrook Lane. A 20's Plenty scheme is one example.

f. Street parking on very narrow roads creates a hazard particularly around the school on Back Lane, Chapel Lane, and Mill Lane. Everyone would benefit from finding a solution.

2. Sports Pavillion

The Senior Playing Field supports a village cricket club, 2 senior football teams, and a number of junior teams, especially for young girls. The sports pavilion is ancient and barely functional. Endless emergency maintenance expense depletes the clubs scarce resources rather than being invested to develop sport more openly.

Provision of a modern pavilion would strengthen recreational activity for the village and surrounding area. Designing this appropriately as a Sports & Social Club would also offer the possibility of hosting social functions, enhancing the village sense of community.

3. Fundamental Infrastructure

The provision of health services (doctor and dental) and education facilities continue as a major source of concern for the village, particularly

Initialed.....

pre-school and primary education. These fundamental services are already seen as inadequate for residents of Mickleton.

We trust that this helps CDC and GCC in guiding where the village believes S106 and CIL monies should be invested. MPC remains open to discussion on other possibilities as appropriate.

APPENDIX C

A disappointing update on activity since the last meeting, possibly due to holiday period.

Hedgehog Initiative

- A reminder was sent to the school about building hedgehog houses and highways, and the opportunity to claim a hedgehog highway sign. No direct response but overall numbers of sightings and holes continue to rise, so this communication with the school might be having a positive impact.
- Residents continue to submit photos and videos for posting to the MPC website.
- Mickleton now has more hedgehog holes logged than any other habitation in the area with the exception of Evesham.

Collaboration with School (on a voluntary basis)

- 2 potential projects with the school have stalled; help with 'greening' the pond, and support for a wildflower meadow.
- Getting access to the school grounds and securing time with staff is a challenge, but perhaps unsurprising given how busy they are.
- An alternative approach via the School Governors is in progress.

Cycle Racks

- 2 attempts have been made to engage with the owner of the Village Shop. No response so far.
- 2 attempts have been made to engage with King George's Hall. No response so far.
- A rethink is needed to move this forward.

Next Steps

- The group is overdue a meeting and will get one organised in the next few weeks.
- The Plantation will be one item on the agenda.

Initialed.....

APPENDIX D

Jun-25			Jul-25		
LOCATION	MPC		LOCATION	MPC	
SPEEDERS VERIFIED	2075	-6124	SPEEDERS VERIFIED	2959	-5977.5
MAX SPEED (MPH)	62		MAX SPEED (MPH)	62	
VEHICLE COUNT	48049		VEHICLE COUNT	50032	
85 PERCENTILE(MPH)	48		85 PERCENTILE(MPH)	48	
GREEN <=30MPH	21348	57%	GREEN <=30MPH	22229	56%
YELLOW>30<36	12378	39%	YELLOW>30<36	12889	38%
RED >=36	14323	4%	RED >=36	14914	6%
ILLEGAL*			ILLEGAL*		
	QED	100%		QED	100%

NOTE* DATA DERIVES from the AWS downloaded EMAIL REPORTS at each month end