

NOTICE OF MEETING OF MICKLETON PARISH COUNCIL

Dear Councillor

I hereby give you notice that the meeting of the parish council of the above-named parish will be on **Wednesday 25 June 2025 at 7.00pm, to be held at King George's Hall, Chapel Lane, Mickleton.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Dated this Wednesday 18 June 2025 Elaine Fuoco-Lang – Clerk to the Parish Council

Business to be transacted:

01. To note the resignation of Councillor Geoff Mayling
02. To receive apologies for absence: apologies to be accepted/not accepted by council
03. To make declarations of interest on the items on the agenda
04. To confirm the minutes of the annual meeting of the parish council held on 28 May 2025
05. To receive the clerk's report
06. Finance:
 - a. To receive the financial statement (signed by chairman)
 - b. To approve payments (signed by two councillors and to note authorised signatory)
 - c. To note receipts (signed by two councillors)
 - d. To note bank reconciliation: 1–31 May 2025 (signed by two councillors)
 - e. To note that the Annual Community Infrastructure Levy Report has been returned to Cotswold District Council and published on Mickleton Parish Council's website
 - f. To confirm that Community Infrastructure Levy (CIL) funds can be put towards RoSPA-related repairs to the junior playing field equipment and community games area
07. To provide members of the public with the opportunity to comment on items in respect of the business on the agenda (maximum time 15 minutes and 5 minutes per person as per Standing Order 3 e–g). At the close of this item, members of the public will no longer be permitted to address the council.
08. To receive a report from Gloucestershire County Council
09. To receive a report from Cotswold District Council
10. To ratify amends to the Annual Governance and Accountability Return Section 2 boxes 11a and b after seeking advice from the external auditors
11. To consider/ratify the following planning applications:
 - a. 25/01675/FUL Full Application for Erection of single storey kitchen extension to side elevation at 21A Arbour Close
 - b. 25/01729/FUL Full Application for External alterations to French door opening, addition of bullseye window to front elevation and two Velux rooflights to rear roof slope at Ostlers Cottage 4 Greyrick Court
 - c. 25/01661/LBC Listed Building Consent for Lime based plaster rendering to front, side and rear elevations and associated works at Myrtle House High Street
 - d. To consider any urgent planning applications received since the publication of the agenda

- e. To receive an update on planning permissions/refusals

12. To confirm updates to the following terms of reference for representatives/working groups, to be reviewed annually:

- a. Burial
- b. Junior playing field
- c. Maintenance of grounds
- d. Games area
- e. Planning
- f. Policies
- g. Sports club
- h. Community activities
- i. Defibrillators
- j. Litter picking
- k. Climate
- l. 20's plenty

13. Grants:

- a. To confirm grant amounts
- b. To note that grants will be advertised in August 2025 and considered at October's meeting, as per the grants policy

14. To review the community games area hire costs

15. To note works required in the current cemetery

16. To approve works required in the cemetery extension

17. To vote on actions related to two historic cemetery plots owned by the council

- a. To vote on permission to grant the erection of a wooden cross with a plaque for each grave
- b. To vote on any charge in relation to the above

18. To vote on arrangements for the annual outdoor Christmas carol service 2025

- a. To vote on whether Mickleton Parish Council is holding an annual carol concert
- b. To vote on applying for an official road closure
- c. To confirm who the main councillor contact will be

19. To receive a report from the Climate working group

20. To receive a report regarding the Community Speed Watch (CSW) camera

21. 20's plenty

- a. To receive a report from the 20's plenty working group
- b. To vote on 20's plenty information delivered to each household in Mickleton

22. To note checks of the following:

- a. Junior Playing Field playground (weekly)
- b. Games Area (weekly)
- c. Churchyard and cemetery (fortnightly)
- d. Defibrillators (monthly)

23. To receive correspondence

24. To confirm the date for the next parish council meeting: 27 August 2025

MICKLETON PARISH COUNCIL			
Jun-25			
NAME	AMOUNT	METHOD	
PAYMENTS			
Clerk sim card – June	4.90	Direct debit	LG(FP)A 1963 s5
Games area sim card – June	4.40	Direct debit	LG(FP)A 1963 s5
BT broadband/phone – June	44.63	Direct debit	LG(FP)A 1963 s5
Google email addresses – May	6.00	Direct debit	LGA 1972 s142
Microsoft 365 software – June	12.36	Direct debit	LGA 1972 s111
Lloyds bank charges	4.25	Direct debit	LGA 1972 s111
Nest pension – June payroll	TBC by payroll	Direct debit	LGA 1972 s112
*National insurance/PAYE – June payroll	TBC by payroll	BACS	LGA 1972 s112
*Clerk salary – June payroll	TBC by payroll	Standing order	LGA 1972 s112
Smart Cut Grounds maintenance – June	800.58	Standing order	Open Spaces Act 1906 ss9-10
Grundon Waste – Cemetery bin	53.90	Direct debit	LGA 1972 s214(2)
*Hall hire – May	30.00	BACS	LGA 1972 s134(4)
*Terry Small maintenance cemetery/MUGA	270.00	BACS	Open Spaces Act 1906 ss9-10
*Memsafe cemetery/churchyard works	1283.10	BACS	Open Spaces Act 1906 ss9-10
*GAPTC training planning EFL	45.00	BACS	LGA 1972 s111
Computer mouse	49.99	Debit card	LGA 1972 s111
CSW camera letters Oct-Dec	21.70	BACS	LGA 1972 s111
CSW camera letters Jan-Mar	46.90	BACS	LGA 1972 s111
Insurance	740.32	Debit card	LGA 1972 s111
Playdale Junior Playing Field/ROSPA works	180.00	BACS	Open Spaces Act 1906 ss9-10
Information Commissioner's Office (ICO)	47.00	Direct debit	LGA 1972 s111
TOTAL	3645.03		
RECEIPTS			
Interest	33.51		
Cemetery fees	400.00		
TOTAL	433.51		

* TO BE AUTHORSED AT THE MEETING
