

## MICKLETON PARISH COUNCIL MINUTES

Minutes of the meeting of Mickleton Parish Council held on Wednesday 22 April 2026, in King George's Hall, at 7.00pm.

Mickleton Parish Council (MPC)  
Gloucestershire County Council (GCC)  
Cotswold District Council (CDC)

### PRESENT:

Councillors Chris Cottam (CC), Kevin Fletcher (KF), Jerry Arnall (JA) and Anna Scott (AS)  
District Councillors Gina Blomefield (GB) and Tom Stowe (TS) and the clerk, Elaine Fuoco-Lang (EFL), were also in attendance  
Plus 0 members of the public

### Business to be transacted:

#### 01. Chairman

- a. To confirm an acting chair to open the meeting

It was confirmed by council that CC should be acting chair.

- b. To resolve to elect a chairman of Mickleton Parish Council  
Council resolved to elect CC as chairman of Mickleton Parish Council.

- c. Delivery by the chairman of the council of his/her acceptance of office form  
CC to deliver his form at the end of the meeting.

CC/EFL

02. To note the resignation of Joanne Piper-Bourn as chairman and councillor  
CC expressed thanks to the ex-chair for her 4.5 years of service to the council.

03. To receive apologies for absence: apologies to be accepted/not accepted by council  
County Councillor Tom Bradley (TB) gave his apologies.  
Councillors Andy O'Neill (AON), Phil Britt (PB) and Mike Brain (MB) gave their apologies, which were accepted by council.

EFL

#### 04. Declarations of interest:

- a. To make declarations of interest on the items on the agenda

None to declare.

- b. To consider any dispensation requests

None to consider.

05. To confirm the minutes of the parish council meeting held on 25 February 2026  
It was RESOLVED to approve the minutes of the parish council meeting held on 25 February 2026 as a true and accurate record of that meeting, accepted and signed by the chairman.

### Mickleton Parish Council

Initialed.....

**EFL**

06. To receive the clerk's report

See Appendix A for the full report.

The clerk highlighted some matters, including that MPC has earned the Bronze level Local Council Award Scheme (LCAS) award, which promotes high standards in parish and town councils by recognising excellence in governance, community engagement and service delivery.

Extra items since the publication of the clerk's report were as follows:

The clerk has completed the Institute of Cemetery and Crematorium Management (ICCM) Exhumation Training Course.

ROSPA safety reports carried out at the games area and junior playing field were circulated to councillors. It will be on a future agenda to agree any works required, but all items picked up were low or very low risk.

07. Finance:

a. To receive the financial statements (signed by chairman)

Financial statements were received and approved by council.

**CC/EFL**

b. To approve payments (signed by two councillors and to note authorised signatory)

The following are to be approved at the meeting, and the full list is at Appendix B.

To note that CC is the authorised signatory.

**CC**

*National insurance/PAYE – Apr payroll	493.06	BACS	LGA 1972 s112
*Clerk salary – Apr payroll	1662.64	Standing order	LGA 1972 s112
*Pata payroll	51.30	BACS	LGA 1972 s111
*ICCM membership	110.00	BACS	LGA 1972 s111
*GALC internal audit	285.00	BACS	LGA 1972 s111
*NALC accreditation fee	96.00	BACS	LGA 1972 s111
*T Small community games area storage box	1170.00	BACS	Town and Country Planning Act 1990 s106
*ROSPA safety checks	432.00	BACS	Open Spaces Act 1906 ss9-10
*GALC membership	667.52	BACS	LGA 1972 s111
<b>TOTAL OF ITEMS AT APPENDIX B</b>	<b>9909.14</b>		

c. To note receipts (signed by two councillors)

Receipts, as below and at Appendix B, were noted by council.

Interest	62.40		
Cemetery fees	1000.00		
Games area hire (PayPal)	304.03		
VAT refund	613.18		
Cotswold District Council: Precept 1 of 2	38213.00		
<b>TOTAL</b>	<b>40192.61</b>		

**EFL**

Initialed.....

d. To note bank reconciliation: 01.02.2026 to 28.02.2026 (signed by two councillors)  
Noted by council.

**EFL**

e. To note bank reconciliation: 01.03.2026 to 31.03.2026 (signed by two councillors)  
Noted by council.

**EFL**

f. To note councillors' receipt of annual accounts (annual budget report sent 07.04.2026 and detailed accounts report sent 08.04.2026)

Noted by council.

**EFL**

g. To note any unexplained variances regarding item f  
Overspend:

Stationery/hardware/software: MPC purchased items including Scribe accounts, with agreed spend from general reserves.

Mowing contract: an extra payment from previous year's contract was made on 01.04.2025.

Underspend:

Payroll: this has just changed been changed to quarterly billing by the company (PATA Payroll).

New cemetery: bin is not in use as yet.

Asset maintenance: MPC agreed to use CIL funds.

h. To note receipt of the annual internal audit report 2025–2026 for the Annual Governance and Accountability Return

Noted by council.

**EFL**

i. To note receipt of the annual internal audit narrative report  
Noted by council.

**EFL**

j. To note increase in clerk's salary by one SCP point from 1 April 2026, as per the contract of employment

Noted by council.

**EFL**

k. To note that Councillor Jerry Annull has been added as a new bank signatory  
Noted by council.

**EFL**

l. To review earmarked reserves and approve any transfers

Reviewed by council, with no changes made to current earmarked funds.

m. To resolve to transfer funds from the Lloyds community account to the main instant account to benefit from higher interest rate, and to confirm the amount to be transferred

Initialed.....

Council resolved to transfer £40,000 from the community account to the main instant account

EFL

08. To provide members of the public with the opportunity to comment on items in respect of the business on the agenda (maximum time 15 minutes and 5 minutes per person as per Standing Order 3 e-g). At the close of this item, members of the public will no longer be permitted to address the council.

No questions

09. To receive a report from Gloucestershire County Council

TB gave his apologies, and provided the following report, read out by CC:

Highways

- Greyrick Court footpath - I have asked for the overgrown vegetation to be cleared.
- Stratford Road traffic monitoring - I am awaiting a response as to what this was for.
- Cala & Oak Grange estates - I am chasing officers for any outstanding conditions or technical approvals delaying adoption of these roads.
- Sports club bend - I am chasing an update on what we can do to improve safety at this point (it will likely focus on signage and road markings in the shorter-term).
- Robin Bus - I am campaigning for the new Robin Bus (on-demand bookable service) to include the area north of Campden in its next contract period (November 26 onwards). In addition, I am exploring whether there needs to be any cross-border stops to fill gaps not served by existing public transport (perhaps Honeybourne station?) - any suggestions on this are welcome.
- 20mph petition - previous chairman and I had been in correspondence regarding introducing a 20mph speed limit in the village. I had suggested that we could present the petition that was done previously, to show local support and to hopefully get a formal response from GCC. However, this would require names and signatures, as opposed to just the data. Happy to chat about how we can take this forward and ideas to push. Sadly Mickleton is not in the top tier and so we are unlikely to see any movement for at least the next 4 years, if not 7+ years, therefore we will need to push GCC on this.

Council

- I had a positive meeting with local farmers and NFU representatives at Shire Hall earlier in the year to discuss the impact of the family farm tax and other pressures our agricultural community is facing. In particular we discussed how we as councillors can help and what the Council can be doing. As a result, the Conservative Group put forward a motion at last month's full council meeting to look at prioritising local produce through the County Council's procurement. This was unanimously approved.
- At our last full council meeting the new administration approved a motion to support a future application to join the Bristol-led West of England Combined Authority. I am absolutely certain that this is the wrong decision for the county and voted against the

Initialed.....

motion. The Conservative group will continue to campaign for all options to remain open, including looking at a "Shires" option with Worcestershire and Herefordshire or a "Mercia" option with Worcestershire and Warwickshire.

- At our recent Environment Scrutiny Committee meeting I raised this issue of poor-quality pothole repairs and failing repairs. I have asked that Committee are provided with the data on this going forward and that performance reviews of the maintenance contract include this. To date, this data has not been collated or used.

Other

- Ministry of Housing, Communities and Local Government's consultation on the reorganisation of councils in Gloucestershire has now closed, with a Ministerial decision expected this summer.
- Bus shelter lighting - my grant has been approved in principal and is now just awaiting final sign off.

10. To receive a report from Cotswold District Council

TS raised the following:

Government devolution: 'going north' would be a better solution than being in with Bristol.

In February TS put forward two budget suggestions for CDC: a fund of 5k for each ward and to reduce the communications budget by £80,000 to employ planning and flooding staff, but both amendments failed.

At CDC's March meeting there were discussions regarding the purchase of an £800 drone, with no information on ongoing costs. Currently the drone is not in use because of legislative changes regarding its operation.

TS mentioned that planning enforcement is grossly under-resourced, which raised concerns regarding development.

TS continues to monitor flooding flash points: Broadway Road has not had any issues for approximately 15 months and the culvert at the Stratford Road end will have a second clearance soon, and TS hopes to get the landowner engaged for a long-term solution.

GB raised the following:

Finances

The Overview and Scrutiny quarterly report showed concerns with UBICO fuel bills up by at least £150,000.

Publica report (back office) will continue and manage the transition to a unitary authority.

CDC is no longer fighting the development appeal in Moreton-in-Marsh.

The Cotswolds is a dementia friendly district, and awareness is being raised.

CIL criteria currently being redrawn.

Planning department is currently swamped, do let TS and GB know if there are any planning concerns.

There was a discussion regarding planning enforcement issues, such as lack of highways adoption in new developments in the village, and it was confirmed that these would show up when people sold properties.

Initialed.....

11. To consider/ratify the following planning applications:

Cotswold District Council

- a. 26/00603/FUL Full Application for Proposed extension to form additional living accommodation along with removal of cedar tree at Chelsea Gardens, Back Lane RATIFY  
Council agreed to ratify the decision of no objection to this application. It had one comment which was to agree with the recommendations and conditions regarding a replacement tree.
- b. 26/00163/FUL Full Application for Erection of link extension between former barn and dwelling, conversion of former barn to additional living space and conversion of garage into home office/guest bedroom with associated works. Demolition of existing link extension at The Cedars, Ivy House Lane Mon RATIFY  
Council agreed to ratify the decision of no objection to this application.
- c. 26/00164/LBC Listed Building Consent for Erection of link extension between former barn and dwelling including internal alterations to main dwelling layout. Conversion of former barn to additional living space with the removal of external stair, alterations to fenestration, and rainwater goods. Conversion of garage into home office/guest bedroom including new fenestration, stair, and rainwater goods with associated works. Demolition of existing link extension at The Cedars, Ivy House Lane RATIFY  
Council agreed to ratify the decision of no objection to this application.
- d. 26/00615/TCONR 4 trees in back garden that are too high for size of garden. Trees will be pollarded Ivy cut back. The trees are 3 cherry trees and a crab apple, 9 Greyrick Court RATIFY (CDC permission granted prior to meeting)  
Council agreed to ratify the decision of no objection to this application.
- e. C/26/00263/PRMV Application for Variation of Premises Licence, Village Stores, Main Street RATIFY  
Council agreed to ratify the decision of no objection to this application.

[Clerk noted that item f was sent by the Planning Inspectorate]

f. EN0110033 Scoping opinion Nationally Significant Infrastructure Project Arrow Valley Solar Farm CONSIDER

Council agreed to submit the following: no comment.

EFL

Stratford District Council

g. 26/00623/VARY Application for removal of Conditions 27 (offsite highway works at the junction of Shipston Road with Clifford Lane) and 28 (offsite highway works at the junction of Shipston Road with Trinity Way) of planning permission 14/01186/OUT dated 02/04/2015 CONSIDER

Council agreed to submit the following: no comment.

EFL

h. 26/00622/VARY Application for removal of condition 31 (offsite highway works) of

Initialed.....

planning permission 12/00484/VARY dated 31/10/2012 CONSIDER  
Council agreed to submit the following: no comment.

**EFL**

i. To consider any urgent planning applications received since the publication of the agenda  
None received

j. To receive an update on planning permissions/refusals

CDC approved the following:

26/00204/LBC Erection of a single storey link extension with installation of coffee serving hatch with associated works at Mickleton Hills Farm, Furze Lane, decision 13 March 2026.

26/00109/FUL Full Application for Erection of a single storey link extension with installation of coffee serving hatch with associated works at Mickleton Hills Farm, Furze Lane, decision 13 March 2026.

26/00554/TCONR Works to trees in conservation areas for Chandos House - Yew tree in rear garden – reduce all round by 1.5m at Chandos House, High Street, decision 18 March 2026.

26/00615/TCONR 4 trees in back garden that are too high for size of garden. Trees will be pollarded Ivy cut back. The trees are 3 cherry trees and a crab apple, decision 27 March 2026.

26/00147/FUL Full Application for Erection of two-storey side extension with associated works. Demolition of garage at 15 Ballards Close, decision 14 April 2026.

## 12. Mickleton Parish Council Representatives/Working Groups

a. To confirm new representatives/working group members

Clerk to send further CSW information to all councillors, to decide which councillor will join this group.

**EFL/ALL COUNCILLORS**

b. To discuss adding any new or disbanding any current groups

MPC agreed to disband the 20's plenty working group, but will look into forming a wider transport working group.

KF to coordinate information on this for a future meeting.

**KF/EFL**

## 13. To approve the following terms of reference (TOR)

a. New TOR: Neighbourhood Plan, Community speed watch

Approved by council

**EFL**

b. Amended TOR: Litter, Burial board, Community Games area, 20's plenty, Climate, Junior Playing Field, Maintenance of Grounds, Planning, Policies, Defibrillators

Approved by council

**Mickleton Parish Council**

King's George's Hall, Chapel Lane, Mickleton, Chipping Campden, GL55 6SD  
01386 430 393 | clerk@mickletonparishcouncil.gov.uk | mickletonparishcouncil.gov.uk

**EFL/ALL COUNCILLORS**

c. Date change only TOR: Sports club, Community activities

Approved by council

**EFL**

The clerk noted:

The policies group would be updated with the chairman's name.

The games area group needs more than one councillor representative.

Where working groups involve members of the public, it must be stressed that volunteers must inform their car insurance company if they wish to use their car in regard to volunteering for MPC. MPC does not require volunteers to use a vehicle, and its insurance cover does not include vehicle use.

14. To resolve to allow pre-purchasing of graves in specific circumstances: for three families who have recently interred a relative at Mickleton Cemetery, subject to availability Council agreed that each of the three families would be able to purchase a grave, as per their request, subject to receiving payment within three months from the date informed by the clerk. After this time period, if payment has not been received then the grave can be sold to another family.

**EFL**

15. To resolve to renew or cancel the broadband and telephone contract with British Telecom Council resolved to cancel the broadband and telephone contract with British Telecom which was due for renewal in May 2026.

**EFL**

16. Policies to implement/amend:

a. Financial regulations

Council resolved that the current regulations did not require updating.

**EFL**

b. Standing orders

Council resolved to update the current regulations as per the clerk's advice:

The proper officer has delegated authority to issue the Exclusive Rights of Burial on behalf of MPC. The proper officer has delegated authority to submit comments to the planning authority and for these to be ratified where an extension is not able to be granted or for minor tree-related applications with a one-week deadline.

**EFL**

c. Risk management policy

Council resolved to update item c.

d. Office risk assessment

e. Home office risk assessment

f. Litter picking risk assessment

g. Junior Playing Field risk assessment

h. Community Games Area risk assessment

i. Events risk assessment

**Mickleton Parish Council**

Initialed.....

- j. Defibrillators risk assessment
- k. Community activities risk assessment
- l. 20's plenty risk assessment

Council resolved to update risk assessments d to l.

**EFL**

- m. Community speedwatch verification risk assessment (new)
- n. Neighbourhood plan risk assessment (new)

Council agreed to adopt new risk assessments m and n.

**EFL**

17. To note the requirement to review the asset register, and update as necessary, for approval at the annual meeting of the parish council

Noted by council.

**ALL COUNCILLORS**

18. To note the insurance provision from 1 June 2026

Noted by council.

**EFL**

19. To resolve to renew the membership of the Institute of Cemetery and Crematorium Management (ICCM): £110

Council resolved to renew the ICCM membership.

**EFL**

20. To resolve to auto-renew the Bitdefender anti-virus software: £67.99 (excluding VAT)

Council resolved to renew the Bitdefender anti-virus software.

**EFL**

21. To resolve whether to pay for the clearance of a drain at the junior playing field  
Council resolved to accept quote A £260 (Cotswold Drainage) to clear out, investigate and assess the condition and effectiveness of the drainage.

**EFL**

22. Community games area:

- a. To agree to treat the area to prevent moss regrowth £167.70 (excluding VAT)

Council resolved to accept the above quote (Smart Cut).

**EFL**

b. To consider making any changes to the facility, in relation to bookings, payments, bins, fences and games area phone, and to agree any actions

Council resolved to:

Remove the booking and charging facility at the games area for a trial period of three months: May, June and July.

Council would seek quotes on bin collection and obtain quotes/further advice on the potential removal of the 'developer' fence.

**ELF/CC**

JA to operate the games area phone.

JA

a. To consider a date for a community games area open day  
Council resolved to set the day for this event on Saturday 6 June 2026

**ALL COUNCILLORS**

a. To confirm the spending limit for the event  
Council resolved to set a spending limit for this event of £50  
The clerk alerted council to the insurance requirement regarding risk assessments, insurance advice for events and the need for a poster to advertise the event.

**ALL COUNCILLORS**

23. To receive a report from the Climate working group  
No report given.

24. To receive a report regarding the Community Speed Watch (CSW) camera  
No report given.

25. To receive a report from the 20's plenty working group  
No report given, as noted at 12b, this group has now been disbanded.

26. To receive a report from the Neighbourhood Plan working group and to approve expenditure for hall hire  
CC gave the following report:  
MPC's application was accepted by CDC on 31 March 2026.

Project Manager is drafting Project Plan.

Meetings held with:

Moreton-in-Marsh Chair of NP Group

- Moreton have just submitted their NP for review.
- Excellent sharing of experience and potentially useful documents.

PlanET, NP specialist consultancy

- Have worked with many PCs and TCs, including Moreton.
- Good input on the process and where they might help.

Draft TOR and Risk Assessment created and distributed for comment and approval.

Request for nominations to form Steering Group initiated, and 7 individuals have been  
Approached:

2 have accepted

2 have declined

3 have provisionally accepted awaiting outcome of more in-depth discussion

Kick off meeting for Steering Group set for 5<sup>th</sup> May at KGH.

First active meeting to define Vision & Objectives on either 18<sup>th</sup> or 19<sup>th</sup> May.

Initialed.....

**Budget**

There is a need for regular gatherings. KGH is most appropriate and there is a charge for each reservation.

Possible need to expand services provided by Parish Online to include document sharing ~ £50 per annum.

Council resolved to approve expenditure for hall hire.

It was resolved, on the motion of the chair, to suspend standing orders sufficiently to allow the meeting to allow business to be completed.

**27. To note checks of the following:**

a. Junior Playing Field playground (weekly) 02.03.26, 09.03.26, 15.03.26, 09.04.26, 16.04.26: it is noted that some checks are missing.

b. Games Area (weekly) 04.03.26, 14.03.26, 05.04.26, 22.04.26: it is noted that some checks are missing.

c. Churchyard and cemetery (fortnightly) 10.03.26, 20.03.26, 10.04.26, 20.04.26  
The cemetery bin was not collected as this needs to be moved to church car park, this is being resolved on 16.04.26.

d. Defibrillators (monthly) all checks completed for all four defibrillators

**28. To receive correspondence**

MPC received queries relating to grants and grass cutting, these were signposted to information on the MPC website.

MPC received queries relating items left at the roadside by GCC Highways and the erection of a gate, these were signposted to GCC and the clerk is awaiting a response from TB to see if the erection of a gate is on the public highway.

Two local councils have been in contact regarding housing development.

**29. To confirm the date for the next parish council meeting (annual meeting of the parish council):**  
27 May 2026

The chairman closed the meeting at 08.32pm

Signature of the chairman upon approval of the minutes .....

Appendix A

**CLERK'S REPORT FOR APRIL 2026**

Mickleton Parish Council (MPC)  
Gloucestershire County Council (GCC)  
Cotswold District Council (CDC)  
Andy O'Neill (AON)  
Chris Cottam (CC)  
Kevin Fletcher (KF)  
Jerry Arnall (JA)  
Mike Brain (MB)  
Phil Britt (PB)  
Anna Scott (AS)  
County Councillor Tom Bradley (TB)  
District Councillor Gina Blomefield (GB)  
District Councillor Tom Stowe (TS)  
Gloucestershire Association of Local Councils (GALC)

**MATTERS ARISING**

Website

Please send website blurb (MB) and a photo and blurb (PB) to the clerk. This was also highlighted in the Local Council Award Scheme (LCAS) report.

**MB/PB**

Training

AON to identify new date for 'Being a better councillor' training.

Newly co-opted councillors to identify their training dates and send to the clerk who is required to do the booking (booking process is GALC policy).

**MB/PB/AS**

A reminder for councillors to liaise regarding the removal of tree lights on the plantation.

**CC/KF**

An application to the Grassroots Neighbourhood Fund (£977 towards the solar lighting system for the bus shelters on Stratford Road) was applied for and endorsed by TB. This is being processed.

A step in the churchyard is to be fixed, approved by the clerk and chairman as per Financial Regulations. The church confirmed that no faculty was needed. Cost: £620.

The storage box at the games area has been installed and equipment put in. UV treatment will be applied in due course.

**CLERK'S REPORT**

Following the chairman's resignation, this vacancy will be filled by election if a request from 10 local government electors for the parish is received within 14 working days of the date of the CDC notice, which has been published on the website and noticeboards. The request must be received by 23 April 2026. If an election is called, it will take place not later than 29 June 2026. If 10 signatures are not received by the date given, MPC may fill the vacancy by co-option. MPC has four vacancies for councillor seats.

The outgoing chairman's email and business banking access has been removed as standard, along with NEST pension access. Keys have been returned.

**Mickleton Parish Council**

Initialed.....

I am pleased to announce that MPC has earned the Bronze level Local Council Award Scheme (LCAS) award, which promotes high standards in parish and town councils by recognising excellence in governance, community engagement and service delivery. MPC will issue more information on the website and social media in coming weeks.

The Head of Communications at CDC sent MPC a letter from the Minister for Housing and Planning in response to their response to the CDC housing targets, which MPC contributed to.

Gloucestershire Association of Parish and Town Councils (GALC) formally transitioned to Gloucestershire Association of Local Councils (GALC) on 1 April 2026.

ROSPA safety checks of the community games area and the junior playing field equipment have been completed, and reports will be circulated once received.

Gate panels at the new cemetery are damaged, these are with the contractor to repair.

Councillor Cottam responded personally to a request to provide branded hi-vis jackets to the litter pickers, who were very grateful.

The speed camera may be damaged as there has been no signal since 19 March and the device has not recharged since it was put back into position. It is being collected and sent to Autospeedwatch for evaluation.

MPC responded to the government's consultation document regarding Local Government Reorganisation in Gloucestershire and gave its responses to GAPTC (now GALC).

Some additional items which were posted on MPC's website/Facebook page:

CDC's Local plan update

Annual parish assembly

Roadworks have been updated

## APPENDIX B

<b>MICKLETON PARISH COUNCIL</b>			
<b>March and April 2026</b>			
<b>NAME</b>	<b>AMOUNT</b>	<b>METHOD</b>	
<b>PAYMENTS</b>			
Mar-26			
Clerk sim card – Feb	4.90	Direct debit	LG(FP)A 1963 s5
Games area sim card – Feb	4.40	Direct debit	LG(FP)A 1963 s5
BT broadband/phone – Feb	0.00	Direct debit	LG(FP)A 1963 s5
Microsoft 365 software – Feb	12.10	Direct debit	LGA 1972 s111
Lloyds bank charges	5.09	Direct debit	LGA 1972 s111
Nest pension – Mar payroll	197.39	Direct debit	LGA 1972 s112
National insurance/PAYE – Mar payroll	587.06	BACS	LGA 1972 s112
Clerk salary – Mar payroll	1810.91	Standing order	LGA 1972 s112
Smart Cut Grounds maintenance – Mar	800.58	Standing order	Open Spaces Act 1906 ss9-10
Grundon Waste – Cemetery bin	55.62	Direct debit	LGA 1972 s214(2)
Scribe accounts	42.00	Direct debit	LGA 1972 s111
HP instant inks	28.99	Direct debit	LGA 1972 s111
Hall hire – Feb	34.00	BACS	LGA 1972 s134(4)

Initialed.....

Contractor T Small	35.00	BACS	Open Spaces Act 1906 ss9-10
First rescue defibrillator pads	147.60	Debit card	LGA 1972 s111
Apr-26			
Clerk sim card – Mar	4.90	Direct debit	LG(FP)A 1963 s5
Games area sim card – Mar	4.40	Direct debit	LG(FP)A 1963 s5
BT broadband/phone – Mar	29.86	Direct debit	LG(FP)A 1963 s5
Microsoft 365 software – Mar	12.10	Direct debit	LGA 1972 s111
Lloyds bank charges	4.25	Direct debit	LGA 1972 s111
Nest pension – Apr payroll	177.75	Direct debit	LGA 1972 s112
*National insurance/PAYE – Apr payroll	493.06	BACS	LGA 1972 s112
*Clerk salary – Apr payroll	1662.64	Standing order	LGA 1972 s112
Smart Cut Grounds maintenance – Apr	800.58	Standing order	Open Spaces Act 1906 ss9-10
Grundon Waste – Cemetery bin	56.20	Direct debit	LGA 1972 s214(2)
Scribe accounts	42.00	Direct debit	LGA 1972 s111
HP instant inks	28.99	Direct debit	LGA 1972 s111
*Pata payroll	51.30	BACS	LGA 1972 s111
*ICCM membership	110.00	BACS	LGA 1972 s111
*GALC internal audit	285.00	BACS	LGA 1972 s111
Autospeedwatch	14.95	Debit card	LG and Rating Act 1997 s31
*NALC accreditation fee	96.00	BACS	LGA 1972 s111
*T Small community games area storage box	1170.00	BACS	Town and Country Planning Act 1990 s106
*ROSPA safety checks	432.00	BACS	Open Spaces Act 1906 ss9-10
*GALC membership	667.52	BACS	LGA 1972 s111
<b>TOTAL</b>	<b>9909.14</b>		
<b>RECEIPTS</b>			
Interest	62.40		
Cemetery fees	1000.00		
Games area hire (PayPal)	304.03		
VAT refund	613.18		
Cotswold District Council: Precept 1 of 2	38213.00		
<b>TOTAL</b>	<b>40192.61</b>		
<b>* TO BE AUTHORISED AT THE MEETING</b>			

LGA: Local Government Act

FP: Financial Provisions

GALC: Gloucestershire Association of Local Councils

NALC: National Association of Local Councils

ICCM: Institute of Cemetery and Crematorium Management