

NOTICE OF MEETING OF MICKLETON PARISH COUNCIL

Dear Councillor

I hereby give you notice that the meeting of the parish council of the above-named parish will be on **Wednesday 22 April 2026 at 7.00pm, to be held at King George's Hall, Chapel Lane, Mickleton.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Dated this Thursday 16 April 2026

Elaine Fuoco-Lang – Clerk to the Parish Council

Business to be transacted:

01. Chairman

- a. To confirm an acting chair to open the meeting
- b. To resolve to elect a chairman of Mickleton Parish Council
- c. Delivery by the chairman of the council of his/her acceptance of office form

02. To note the resignation of Joanne Piper-Bourn as chairman and councillor

03. To receive apologies for absence: apologies to be accepted/not accepted by council

04. Declarations of interest:

- a. To make declarations of interest on the items on the agenda
- b. To consider any dispensation requests

05. To confirm the minutes of the parish council meeting held on 25 February 2026

06. To receive the clerk's report

07. Finance:

- a. To receive the financial statements (signed by chairman)
- b. To approve payments (signed by two councillors and to note authorised signatory)
- c. To note receipts (signed by two councillors)
- d. To note bank reconciliation: 01.02.2026 to 28.02.2026 (signed by two councillors)
- e. To note bank reconciliation: 01.03.2026 to 31.03.2026 (signed by two councillors)
- f. To note councillors' receipt of annual accounts (annual budget report sent 07.04.2026 and detailed accounts report sent 08.04.2026)
- g. To note any unexplained variances regarding item f
- h. To note receipt of the annual internal audit report 2025–2026 for the Annual Governance and Accountability Return
- i. To note receipt of the annual internal audit narrative report
- j. To note increase in clerk's salary by one SCP point from 1 April 2026, as per the contract of employment
- k. To note that Councillor Jerry Arnull has been added as a new bank signatory
- l. To review earmarked reserves and approve any transfers
- m. To resolve to transfer funds from the Lloyds community account to the main instant account to benefit from higher interest rate, and to confirm the amount to be transferred

08. To provide members of the public with the opportunity to comment on items in respect of the business on the agenda (maximum time 15 minutes and 5 minutes per person as per Standing Order 3 e–g). At the close of this item, members of the public will no longer be permitted to

address the council.

09. To receive a report from Gloucestershire County Council

10. To receive a report from Cotswold District Council

11. To consider/ratify the following planning applications:

Cotswold District Council

- a. 26/00603/FUL Full Application for Proposed extension to form additional living accommodation along with removal of cedar tree at Chelsea Gardens, Back Lane RATIFY
 - b. 26/00163/FUL Full Application for Erection of link extension between former barn and dwelling, conversion of former barn to additional living space and conversion of garage into home office/guest bedroom with associated works. Demolition of existing link extension at The Cedars, Ivy House Lane Mon RATIFY
 - c. 26/00164/LBC Listed Building Consent for Erection of link extension between former barn and dwelling including internal alterations to main dwelling layout. Conversion of former barn to additional living space with the removal of external stair, alterations to fenestration, and rainwater goods. Conversion of garage into home office/guest bedroom including new fenestration, stair, and rainwater goods with associated works. Demolition of existing link extension at The Cedars, Ivy House Lane RATIFY
 - d. 26/00615/TCONR 4 trees in back garden that are too high for size of garden. Trees will be pollarded Ivy cut back. The trees are 3 cherry trees and a crab apple, 9 Greyrick Court RATIFY (CDC permission granted prior to meeting)
 - e. C/26/00263/PRMV Application for Variation of Premises Licence, Village Stores, Main Street RATIFY
 - f. EN0110033 Scoping opinion Nationally Significant Infrastructure Project Arrow Valley Solar Farm CONSIDER
- Stratford District Council
- g. 26/00623/VARY Application for removal of Conditions 27 (offsite highway works at the junction of Shipston Road with Clifford Lane) and 28 (offsite highway works at the junction of Shipston Road with Trinity Way) of planning permission 14/01186/OUT dated 02/04/2015 CONSIDER
 - h. 26/00622/VARY Application for removal of condition 31 (offsite highway works) of planning permission 12/00484/VARY dated 31/10/2012 CONSIDER
 - i. To consider any urgent planning applications received since the publication of the agenda
 - j. To receive an update on planning permissions/refusals

12. Mickleton Parish Council Representatives/Working Groups

- a. To confirm new representatives/working group members
- b. To discuss adding any new or disbanding any current groups

13. To approve the following terms of reference (TOR)

- a. New TOR: Neighbourhood Plan, Community speed watch
- b. Amended TOR: Litter, Burial board, Community Games area, 20's plenty, Climate, Junior Playing Field, Maintenance of Grounds, Planning, Policies, Defibrillators
- c. Date change only TOR: Sports club, Community activities

14. To resolve to allow pre-purchasing of graves in specific circumstances: for three families who have recently interred a relative at Mickleton Cemetery, subject to availability

15. To resolve to renew or cancel the broadband and telephone contract with British Telecom

16. Policies to implement/amend:

- a. Financial regulations

- b. Standing orders
- c. Risk management policy
- d. Office risk assessment
- e. Home office risk assessment
- f. Litter picking risk assessment
- g. Junior Playing Field risk assessment
- h. Community Games Area risk assessment
- i. Events risk assessment
- j. Defibrillators risk assessment
- k. Community activities risk assessment
- l. 20's plenty risk assessment
- m. Community speedwatch verification risk assessment (new)
- n. Neighbourhood plan risk assessment (new)

17. To note the requirement to review the asset register, and update as necessary, for approval at the annual meeting of the parish council

18. To note the insurance provision from 1 June 2026

19. To resolve to renew the membership of the Institute of Cemetery and Crematorium Management (ICCM): £110

20. To resolve to auto-renew the Bitdefender anti-virus software: £67.99 (excluding VAT)

21. To resolve whether to pay for the clearance of a drain at the junior playing field

22. Community games area:

- a. To agree to treat the area to prevent moss regrowth £167.70 (excluding VAT)
- b. To consider making any changes to the facility, in relation to bookings, payments, bins, fences and games area phone, and to agree any actions
- c. To consider a date for a community games area open day
- d. To confirm the spending limit for the event

23. To receive a report from the Climate working group

24. To receive a report regarding the Community Speed Watch (CSW) camera

25. To receive a report from the 20's plenty working group

26. To receive a report from the Neighbourhood Plan working group and to approve expenditure for hall hire

27. To note checks of the following:

- a. Junior Playing Field playground (weekly)
- b. Games Area (weekly)
- c. Churchyard and cemetery (fortnightly)
- d. Defibrillators (monthly)

28. To receive correspondence

29. To confirm the date for the next parish council meeting (annual meeting of the parish council):
27 May 2026

