

## MICKLETON PARISH COUNCIL

Minutes of the meeting of Mickleton Parish Council held on Wednesday, 29<sup>th</sup> July, 2020 via Zoom at 7.30 p.m.

**PRESENT:** Councillor P. Britt (Chairman)  
D. Banks, N. Britt, R. Cotterell, S. Hall, A. Hutchings, B. Kibblewhite, E. Thompson, and G. Tyler  
The Clerk, Mrs. A. Cox, were also in attendance, plus 7 members of the electorate

1. **Apologies:** There were no apologies
2. **To Receive Declarations of Interest** – there were no declarations of interest
3. **Minutes of the meeting held on Wednesday, 24<sup>th</sup> June, 2020** .

The minutes of the meeting held on Wednesday, 24<sup>th</sup> June, 2020 were read and proposed by Councillor Thompson, seconded by Councillor Tyler and unanimously agreed as being a true and accurate record, accepted and signed by the Chairman, Councillor P. Britt.

4. **Matters Arising from the minutes not on the Agenda** – there were no matters arising that did not appear elsewhere on the agenda
5. **Financial Report**

The Financial Statements for July 2020 were agreed. Proposed by Councillor Thompson, seconded by Councillor Banks and unanimously agreed.

Amounts outstanding for payment:

Mrs. A.M. Cox – July clerk/telephone	F/P	£659.74
Smartcut – grounds maintenance July	F/P	£495.49
BT Group – telephone/internet	D/D	£38.00
Staples - stationery	F/P	£42.86
Grundon Waste Management – bin collection	D/D	£3.82
King George's Hall – office rental/services	F/P	£777.00
Marie Learmount – Mickleton Helpers expenses	F/P	£38.80
Jane Teteris – Mickleton Helpers expenses	F/P	£70.80
Terry Hall – odd job man	F/P	£706.63

AC

After examination of the invoices by all Councillors attending, it was unanimously agreed that the Clerk pay the above amounts. Proposed by Councillor Banks and seconded by Councillor Tyler.

### 6. **Planning**

#### *New Applications*

Repair and re-install railings at Nineveh Bridge House, Campden Road

Works to trees in conservation area at Richmond House, High Street

Erection of a single dwelling on land to rear of 1 Hawthorn Cottages, Broad Marston Lane

*Decisions – Cotswold District Council has given permission for*

Proposed single storey rear extension at 26 Glass House Road

Installation of a sewage treatment plant and drainage at Longhills Farm, Campden Road

Erection of a single storey side extension at The Laurels, 7 Hidcote View

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- 7/8 **Reports from the District Council and County Council** – no reports available

### 9. **Transfer of Community Land**

Millers Homes have transferred monies to Cotswold District Council to cover three financial obligations for the site for Mickleton Parish Council community facilities  
£3,000.00 Sustainable Transport Contribution (contribution towards the costs of researching potential pedestrian and cycle schemes that may benefit the site) to be spent by 30<sup>th</sup> June, 2020:  
£2,000.00 Cycle Stand Contribution (contribution towards the costs of providing secure cycle stands throughout Mickleton) to be spent by 30<sup>th</sup> June, 2021: £281,562.74 Community Facilities Contribution (towards the costs of two tennis courts and 1 multi-use games area, associated fencing and hard and soft landscaping works on the Communities Facilities Land) to be spent by 16<sup>th</sup> July, 2025.

Two up dated estimates for the costs of the MUGA and tennis courts project have been circulated and a third quote will be requested. A sub-committee will be formed and will include Councillors P. Britt, Banks, Cotterell and Kibblewhite and will report back to the August meeting.

DB  
PB/DB/RC/BK

It was confirmed that the Parish Council, on a school safeguarding issue, do not support any alteration to the pavement and gate from Back Lane to the entrance to the school.

#### **10. Setting up an appropriate website**

Councillor Cotterell has produced a detailed report listing what is required from a compliance perspective. It was proposed that branding should be obtained and a new provider who uses wordpress. It was agreed that Councillor Cotterell will investigate best value and give the necessary instructions to get this up and running, and that this is the opportunity to inform the village with both Parish Council and village information. The current website is already looking much better.

RC

#### **11. Clerk's Report**

The Annual Governance and Accountability Return for 2019/2020 has been sent to the External Auditors and Notice of Public Rights and Publication of Unaudited Annual Return posted on the notice boards and website.

The potholes on High Street from Church Lane to Broadway Road have been reported.

The odd job man has been asked to inspect and attend to the repair needed to the gate at the rear of the churchyard.

AC

Fly-tipping of garden waste in Tadpole Alley has been reported and attended to

Litter on the The Plantation area is a problem with bins overflowing. Cotswold District Council have been informed and have carried out an additional collection. It was agreed that an additional bin be applied for to be sited outside The Village Stores.

AC

Notice has been brought to the Parish Council concerning the proliferation of advertising signs on the Plantation and the number of Estate Agents' "For Sale" notices which are not erected on the property. These have been reported and action is awaited.

#### **12. Pavements, Footpaths and Roads**

The hedges opposite the Three Ways House have been attended to.

The wall at Three Ways House has still not been repaired. Councillor P. Britt will follow-up

The grass on the Stratford Road has been cut

PB

#### **13. Maintenance of Grounds**

A meeting has been held with the contractor to sort out small areas that have not been mowed

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#### **14. Outstanding Work for Odd job Man**

It was unanimously agreed that the odd job man will be asked to carry out the following jobs:

Attend to repairs to the gate at the rear of the churchyard

Refurbish the Parish Council Notice Board on Mickleton House wall

Build a surround around the soak away at the cemetery to stop blocking. Specification to be supplied by Councillor Thompson.

AC

ET

#### **15. Reports from Committees/Representatives/Working Parties**

*Mickleton Parish Council Facebook:* It was confirmed that no advertising WILL be posted on the Mickleton Parish Council Facebook page.

**16. Any Other Business** – *there was no other business*

***The Chairman invited the Public Time to speak***

**17. Public Time**

Claire Charlton will circulate the results of the Climate Change Survey and present to meetings, groups and the Parish Council. A discussion group meeting will be arranged to discuss the results of the survey. Councillor P. Britt confirmed that as previously reported the Parish Council would not support alterations to the gated pavement into the school on the grounds that this would present a colossal safeguarding problem for the school.

The date of the next meeting will be Wednesday 26<sup>th</sup> August, 2020 at 7.30 p.m. and confirmed if it is to be conducted via Zoom.

There being no further business the Chairman closed the meeting at 8.55 p.m.

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