

MICKLETON PARISH COUNCIL MINUTES

Minutes of the meeting of Mickleton Parish Council held on Wednesday 5 April 2023 held in King George's Hall at 7.30pm.

PRESENT:

J. Piper-Bourn (chairman) (JPB), E-M. Hall (EMH), G. Mayling (GM), G. Tyler (GT) and A. O'Neill (AON)
The clerk, Mrs E. Fuoco-Lang (EFL), was also in attendance
Plus 1 member of the public

230405/01 To receive apologies for absence

Apologies were received from councillors T. Jones (TJ) and E. Waddell (EW), district councillors G. Blomefield (GB) and Tom Stowe (TS) and county councillor L. Stowe (LS)

230405/02 To make declarations of interest on the items on the agenda

GT and AON stated that they volunteer for Cotswold Friends

230405/03 To confirm the minutes of the meeting held on 22 February 2023

It was RESOLVED to approve the minutes of the parish council meeting held on 22 February 2023 as a true and accurate record of that meeting, accepted and signed by the chairman. [This includes an amendment by the clerk as it was incorrectly stated in the meeting that application 22/000024/CM was granted by Warwickshire instead of Worcestershire County Council.]

EFL

230405/04 To receive the clerk's report

Matters arising

Bob Skillern at highways has asked Rhodri Grey to contact the clerk regarding the measurements/plan which was submitted to Highways regarding a contribution to the mowing of verges in the village.

CDC has informed MPC that it has received five candidate forms – resulting in an uncontested parish election. This leaves MPC with less than half of the required number of councillors (11), and it requires four councillors to be quorate for a meeting.

Assets of Community Value (ACV) for the Cedar Tree and Methodist Church have not been submitted by TJ to date. The clerk has received information regarding the ownership of the Joseph Webb Hall and is following this up. This application is on hold until further information is received. Councillor EMH volunteered to submit the ACV form for the land at Cedar Road – TS stated last month that this would aid in protection of the cedar tree.

EMH

Clerk's report

Documents have been prepared for the internal auditor's visit – to assess the systems of internal control.

Damage to bus/information shelter on Chapel Lane was reported to the appropriate authorities and being dealt with by MPC's insurance company.

Highways have informed me that the Streetworks team will be removing the flagpole at Alveston Grange in April.

Initialled.....

A Build Back Better application of £500 for the coronation has been approved – thank you to chairman for filling in this request.

Vandalism to a planter has been reported, but this will no longer be tended to by a villager.

The Cotswolds Voluntary Wardens have completed work on the Spinny.

The Speed Watch lead is stepping down and is looking for someone to take over the role.

230405/05 Finance – documents circulated prior to the meeting

a. To receive the financial statement

AGREED BY COUNCIL

EFL

b. To approve payments

It was RESOLVED to approve payments, but to withhold £300 for works that need to be redone (see attached)

EFL

c. To note receipts

NOTED (see attached)

EFL

d. To note bank reconciliation: 1 January 2023–28 February 2023

NOTED

EFL

230405/06 To provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration – in accordance with Standing Orders this will not exceed 15 minutes and five minutes per person

No questions were raised

230405/07 To receive a report from Cotswold District Council

No report given

230405/08 To receive a report from Gloucestershire County Council

No report given

230405/09 To consider the following planning applications:

a. 22/01296/FUL 1C Furrow Way – Change of use of land from amenity space to residential land and erection of a fence

It was RESOLVED that the clerk submit the following comment of objection:

This is amenity space not private or public space. Amenity space contributes to the open character of this newish estate.

Mickleton Parish Council objects on the grounds that a metal fence 1.2m/4ft high would occupy a very prominent position in the street scene in an estate characterised by a sense of openness to the public realm which complements and relieves the relative high density of the built development.

This fence would, by virtue of its length and height, create an incongruous feature causing harm to visual amenity and to the character and appearance of its surrounding.

EFL

Initialled.....

b. 23/00138/VARY Variation of conditions of outline planning permission 20/02745/OUT [Airfield House (including Part Of Former Scrap Yard), Campden Road, Lower Quinton – Stratford District Council]

It was RESOLVED that the clerk submit no comment

EFL

c. 22/03664/REM Submission of Reserved Matters application – 60 Affordable dwellings [Airfield House (including Part Of Former Scrap Yard), Campden Road, Lower Quinton – Stratford District Council]

It was RESOLVED that the clerk submit no comment

EFL

d. To note 23/00903/TCONR works to trees in conservation areas at Stoneleigh, Ivy House Lane

NOTED

e. To consider any urgent planning applications received since publication of the agenda

None received

f. To receive an update on planning permissions/refusals

GM presented the following update:

Cotswold District Council has permitted/has no objection to:

23/00409/TCONR To prune two limbs on horse chestnut at 2 Tudor Cottage High Street

22/04436/FUL Full Application for Erection of a rear single storey extension at 5 Market Garden Close

MPC: *No objection filed*

22/04438/FUL Full Application for Erection of a single storey rear extension at 14 Sovereign Fields

MPC: *objection comment filed*

22/03956/FUL Full Application for Proposed single storey rear and side extensions (Revision of 22/01615/FUL) at 1 Millard Close

MPC: *No objection filed*

Town and Country Planning Act 1990 – Appeal Under Section 78

22/01168/FUL – Wykum High Street

Demolition of existing garage and creation of parking area

230405/10 Cotswolds National Landscape Board have asked for feedback to specific questions about the draft revised Neighbourhood Plan Position Statement (NPPS)

AGREED BY COUNCIL that it was happy with the draft NPPS and had no further feedback

230405/11 To note weekly junior playing field playground and multi-use games area checks

NOTED

Junior Playing Field: A handyman has been contacted regarding works required to the see-saw and swings – now we have better weather he should be looking at these.

MUGA: Three companies have been contacted regarding resurfacing of the skateboard area, but they advised waiting for the RoSPA report.

Other areas to look at, council to advise clerk if these need to be referred to the handyman: reports have been circulated regarding both fences, tarmac and leaves.

230405/12 To consider and award grant applications received from the following:**a. Hedgehog Bus**

AGREED BY COUNCIL to award £183.33

EFL

b. Mickleton Community Archives

AGREED BY COUNCIL to award £183.33

EFL

c. Cotswold Friends

AGREED BY COUNCIL to award £183.33

EFL

230405/13 To vote on quotations for the plaque for the newly installed churchyard gate

AGREED BY COUNCIL to accept the quotation, of £60, from The Cotswold Engraver

EFL

230405/14 To resolve to adopt the following:**a. amended standing orders**

AGREED BY COUNCIL

EFL

b. the risk management strategy

AGREED BY COUNCIL

EFL

c. the internal control document

AGREED BY COUNCIL

EFL

d. revisions to the cemetery regulations

AGREED BY COUNCIL

EFL

230405/15 To confirm arrangements for the coronation of King Charles III**a. Setting up a working group**

AGREED BY COUNCIL

Clerk has circulated risk assessment forms provided by MPC's insurance company for completion and data protection posters to be displayed. The clerk reminded MPC that any third parties hired for the event must have public liability insurance cover in place.

JPB/EMH

b. To discuss and vote on whether to hire toilets

AGREED BY COUNCIL

EFL

230405/16 To confirm responsibility for the boundary at junior playing field and who will look into hedge requirements – grant details have been circulated to councillors

CONFIRMED – GM to follow up

EFL/GM

Initialed.....

230405/17 To vote to dispose of a broken bench which has been removed from outside the cemetery

AGREED BY COUNCIL

EFL

230405/18 To confirm membership of Gloucestershire Association of Parish and Town Councils (GAPTC), as agreed at December's meeting – £607.78

AGREED BY COUNCIL

EFL

230405/19 To confirm the date for the May annual meeting of the parish council 24 May 2023

CONFIRMED

230405/20 To receive correspondence

KGH alerted MPC in January that the grass outside the KGH damaged by grit used in relation to the carol service. The clerk requested advice from the mowing contractors who stated that we wait until the weather warms/the growing season as it was unlikely the grass had been killed in their opinion. KGH were happy to do so. However, to date there has been no improvement and KGH has stated that area is slippery/unsafe. Councillors are asked to consider what to do next if this does not improve in coming weeks. GT stated that this would be reseeded by a resident.

A resident raised an issue regarding increased dog mess in the village. The information was sent to Tom Stowe who is going to look into signage.

Cotswold district speed enforcement report 2022 passed to councillors.

The local government boundary commission consultation on division boundaries for Gloucestershire has begun – 10-week public consultation inviting proposals for new council divisions and division boundaries for Gloucestershire – open until 5 June 2023, with draft recommendations in August 2023. final recommendations in January 2024 – any new electoral arrangements will come into effect in May 2025 local elections.

MPC has received information from PKF Littlejohn regarding the external audit and information will be prepared and presented to the council.

A resident submitted images of parking on white lines and over dropped kerbs at Mickleton Primary School – clerk to contact PCSO Paul Hancock.

EFL

230405/21 Agenda items for the next parish council meeting

EMH requested a discussion about what MPC was going to do to commemorate the coronation.

230405/22 To confirm the date for the next parish council meeting: 26 April 2023

CONFIRMED

There being no further business, the chairman closed the meeting at 8.52pm

Initialled.....

MICKLETON PARISH COUNCIL		
Invoices for payment approval March 2023		
NAME	AMOUNT	METHOD
PAYMENTS		
BT phone and broadband – February	51.54	Direct debit
Grundon cemetery bin – February	38.08	Direct debit
Nest pension – February	97.78	Direct debit
Sage payroll – March	8.40	Direct debit
Google email addresses – February	9.20	Direct debit
Smartcut grounds maintenance – March	495.49	BACS
Clerk salary – February	1229.23	BACS
National insurance – February	199.82	BACS
HP instant inks – March	22.49	Direct debit
KGH February hall hire	30.00	BACS
KGH parish assembly hall hire	30.00	BACS
KGH coronation hall hire	22.00	BACS
KGH March hall hire	30.00	BACS
Stamps 8 x 2nd class	5.44	Debit card
Churchyard paving Graham Hughes £625 total – retain £300	325.00	BACS
Refreshments annual meeting of the parish (assembly)	19.97	Debit card
Refreshments annual meeting of the parish (assembly)	3.90	Debit card
Amazon defib thermometers	10.99	Debit card
Amazon defib thermometer batteries	5.79	Debit card
Amazon defib sticky pads	3.25	Debit card
Amazon stationery diary	3.99	Debit card
Handcart Media website hosting	180.00	BACS
GAPTC training	120.00	BACS
GAPTC membership	607.78	BACS
Lebara mobile	0.99	Debit card
TOTAL	3551.13	
Receipts		
Bank interest	22.68	
MUGA hire: 01.04.2022 to 31.03.2023 transferred from PayPal	610.73	
HMRC VAT reclaim	370.93	
Burial fees	2800.00	
TOTAL	3804.34	