

## NOTICE OF MEETING OF MICKLETON PARISH COUNCIL

Dear Councillor

I hereby give you notice that the meeting of the parish council of the above-named parish will be on **Wednesday 26 April 2023 at 7.30pm, to be held at King George's Hall, Chapel Lane, Mickleton.**

All members of the council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting, as set out hereunder.

Dated this 19 April 2023

Elaine Fuoco-Lang – Clerk to the Parish Council

### **Business to be transacted:**

1. To receive apologies for absence
2. To make declarations of interest on the items on the agenda
3. To confirm the minutes of the parish council meeting held on 5 April 2023
4. To receive the clerk's report
5. Finance – documents circulated prior to the meeting
  - a. To receive the financial statement
  - b. To approve payments
  - c. To note receipts
  - d. To note bank reconciliation: 1–31 March 2023
  - e. To note councillors' receipt of annual accounts
  - f. To note receipt of the annual internal audit report 2022/2023 for the Annual Governance and Accountability Return
  - g. To note increase in clerk's salary by one SCP point from 1 April 2023, as per the contract of employment
6. To provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration – in accordance with standing orders this will not exceed 15 minutes and five minutes per person
7. To receive a report from Cotswold District Council
8. To receive a report from Gloucestershire County Council
9. To note the requirement to review the asset register, and update as necessary, for approval at the annual meeting of the parish council
10. To note insurance provision from 1 June 2023 – continuation of 3-year agreement Aviva/BHIB (year 2) £624.48
11. To confirm the Annual Community Infrastructure Levy Report, as required by Cotswold District Council
12. To consider the following planning applications:
  - a. 23/01075/FUL Full Application for Erection of a dwelling at Land South West of Willow Tree Cottage Gloucester Lane
  - b. To consider any urgent planning applications received since publication of the agenda
  - c. To receive an update on planning permissions/refusals

13. To note weekly junior playing field playground and multi-use games area checks
14. To resolve to add to the cemetery rules and regulations fees regarding the relinquishing of plots and transfer of the Exclusive Right of Burial, as recommended by the Institute of Cemetery and Crematorium Management (ICCM)
15. To confirm membership of the ICCM, as agreed at December's meeting – £95
16. To resolve to purchase anti-virus software
17. To resolve to purchase Microsoft 365 software
18. Defibrillators:
  - a. To resolve to adopt changes to the terms of reference for the defibrillator working group
  - b. To vote on registering with 'Circuit', the national defibrillator network and preferred ambulance service platform
  - c. To vote on whether to carry out defibrillator health checks
19. To confirm the annual charge for Mickleton Primary School in relation to the hire of the multi-use games area
20. King Charles III coronation
  - a. To resolve to accept the terms of reference for the coronation working party
  - b. To give an update on the coronation celebrations
  - c. To discuss ideas regarding the commemoration of the coronation
21. To resolve to purchase litter-picking equipment: hoops, hi-vis vests, grabbers
22. To receive correspondence
23. To note agenda items for the next parish council meeting
24. To confirm the date for the next parish council meeting (annual meeting of the parish council): 24 May 2023

**ALL MEMBERS OF THE ELECTORATE ARE WELCOME TO ATTEND THIS  
AND ALL PARISH COUNCIL MEETINGS**