

## MICKLETON PARISH COUNCIL MINUTES

Minutes of the meeting of Mickleton Parish Council held on Wednesday 22 February 2023 held in King George's Hall at 7.30pm.

### PRESENT:

J. Piper-Bourn (chairman) (JPB), E-M. Hall (EMH), G. Tyler (GT) and E. Waddell (EW). District councillor Tom Stowe (TS) and the clerk, Mrs E. Fuoco-Lang (EFL), were also in attendance.

Plus 3 members of the public.

### 230222/01 To receive apologies for absence

Apologies were received from T. Jones (TJ), G. Mayling (GM), A. O'Neill (AON) and district councillor G. Blomefield (GB).

County councillor L. Stowe (LS) was not in attendance.

### 230222/02 To make declarations of interest on the items on the agenda

None declared.

### 230222/03 To confirm the minutes of the meeting held on 25 January 2023

It was RESOLVED to approve the minutes of the parish council meeting held on 25 January 2023 as a true and accurate record of that meeting, accepted and signed by the chairman.

EFL

### 230222/04 To receive the clerk's report

#### Matters arising

- The clerk is still awaiting a reply from Highways regarding a payment contribution in relation to verge cutting – following the submission of measurements and a plan of the village verges that are included in the mowing contract.
- If MPC does have sites for grit bins LS stated last month that he will see what funding is available, then the grit bins can be used as the delivery point for the salt. The clerk has circulated information from the insurance company and GCC's adverse weather plan to councillors. Councillors to identify locations.

JPB/TJ/GT/EW

- Elections information from the county association and CDC has been passed to councillors. MPC will be publishing the election notice on 17 March 2023.

#### Clerk's report

- The defibrillators have been marked with location information so that they can be returned to the correct location after use. This includes the full postal address and what 3words information. MPC now has a defibrillator page on its website.

Initialed.....

- The chairman has contacted groups regarding a climate change meeting and has asked for feedback by 23.02.2023, then MPC will set a meeting.
- ROSPA checks for the MUGA and JPF are booked in for April/May.
- A broken branch has been removed from the cemetery.

### **Planning Decisions**

#### **Cotswold District Council has permitted the following applications**

22/03882/FUL Hoby House High Street – Re-roofing of existing rear extension, proposed rooflights and internal alterations.

22/02591/FUL Walnut House, Gloucester Lane – Erection of side and rear single-storey extensions, replacement windows and doors, replacement gates and garage conversion with side roof extension and replacement featheredge timber cladding.

#### **Decisions – Cotswold District Council has refused the following application**

22/02313/FUL Full Application for Erection of single-storey detached eco-dwelling at land to the rear of the Flower Garden at Flower Garden High Street.

#### **Worcestershire County Council has granted the following application**

Consultation on a Planning Application (County Matter) Town & Country Planning Act 1990 22/000024/CM Proposed amendments to the operation of the existing scrap metal yard approved under planning permission Ref: 18/000048/CM. (This was mistakenly referred to as Warwickshire District Council at the meeting).

#### **Stratford District Council has granted the following application**

20/02315/FUL Proposed development of 124 dwellings in addition to the 400 dwellings already approved on the site.

### **230222/05 Finance**

#### **a. To receive the financial statement**

AGREED BY COUNCIL.

EFL

#### **b. To approve payments**

It was RESOLVED to approve payments – APPENDIX A.

EFL

#### **c. To note receipts**

NOTED – APPENDIX B.

EFL

#### **d. To approve the bank reconciliation: 31 December 2022**

AGREED BY COUNCIL.

EFL

### **230222/06 To provide members of the public/press with the opportunity to comment on items on the agenda or raise items for future consideration – in accordance with Standing Orders this will not exceed 15 minutes and five minutes per person**

A member of the public asked what the parish council's stance would be if circumstances meant that the hotel was used for asylum seekers, as some councils apply for change of use to avoid this.

Initialed.....

**230222/07 To receive a report from Cotswold District Council**

TS presented the following report:

The last CDC council meeting was Wednesday 15 February – budget meeting. TS voted AGAINST the proposed budget.

The CDC share of council tax is increasing by £5 based on a band D property, the maximum allowed without holding a referendum, for the 4th year running.

CDC is looking to raise a projected £415k per year through increased fees and charges for services they provide to residents and businesses.

- Green Bin licence is increasing 21%, up £10 from £47 to £57.
- Bulky waste collection increasing by 10%.
- New tariff structure for Planning Pre-application and discretionary planning fees is to be implemented.

Despite these increases the council will be using reserves to balance the budget. These reserves will be exhausted by 2026/2027.

Long delays with planning applications continue.

Fly tipping – CCTV is being installed in fly tipping hotspots across the district. This was originally a Conservative proposal put forward via a motion to council in January 2021. A Cabinet meeting in Autumn 2021 voted unanimously against this proposal. Now policy in action TS very much welcomes this change of direction.

TS welcomed questions:

A member of the public repeated his question made in public time and asked what the district council's stance would be if circumstances meant that the hotel was used for asylum seekers, as some councils apply for change of use to avoid this. TS will raise this at a cabinet meeting with Sir Geoffrey Clifton Brown. TS asked the resident to contact him.

A member of the public asked about fly tipping at Bakers Hill area, particularly empty alcohol vessels. TS advised that it is reported to the different authorities and to use social media. If criminal activity is taking place let TS know.

**230222/08 To receive a report from Gloucestershire County Council**

No report

**230222/09 To consider the following planning applications:****a. To ratify the decision taken at January's meeting to amend MPC's comment in relation to planning consultation 20/02315/FUL Phase 1A**

It was RESOLVED to ratify the decision.

**b. To note 23/00409/TCONR To prune 2x limbs on horse chestnut –2 Tudor Cottage High Street**

NOTED BY COUNCIL.

Initialed.....

**c. 23/00311/FUL Full Application for erection of single storey rear and side extension, 3 x pergolas, greenhouse and other associated works – 3 Tillage Close**

It was RESOLVED that the clerk submit a comment of no objection.

EFL

**d. 23/00356/FUL Proposed side-facing windows and roof lantern – Hoby House High Street**

It was RESOLVED that the clerk submit a comment of no objection.

EFL

**e. To consider any urgent planning applications received since publication of the agenda**

None received.

**230222/10**

**To receive a report from the footpaths, pavements and roads/safer walking and cycling working group**

EW presented the following report:

The Cotswold Warden (CW) work party plan to repair broken step and install board walk over muddy area at the bridge on the Heart of England Way up hill to Bakers Wood on 5th March.

The CW have also agreed to repair steps at Bakers Wood and fill in ruts at the 'spiny'.

Louisa Rankin is confirmed as the new Public Rights of Way (PROW) officer, replacing Nicola Chidley.

Dropped kerbs have been completed by GCC.

**230222/11 To reverse the resolution of October 2022 regarding palisade fencing to define a boundary at the Junior Playing Field (JPF) in favour of a hedge boundary – further to approval by the JPF trustees**

It was RESOLVED to reverse the resolution. Hedge boundary further to approval by the JPF trustees and establishing funding options.

EFL

**230222/12 To give an update on the submissions for Assets of Community Value**

The solicitors have received the ACV applications for the allotments/vineyards and the Junior Playing Field. They have asked for additional information, some of which has been provided by the clerk and some which the clerk has asked the trustees for.

Councillor TJ was going to submit applications for the Cedar Tree and Methodist Church, the clerk has requested updates.

TJ

The clerk asked TS if there was a benefit to submitting an ACV on a tree with a preservation order, and was advised that this would be an additional hurdle for the owners of the land.

TJ

**230222/13 To confirm renewal of accounts software (Easy PC Accounts £90 per year)**

It was RESOLVED to renew.

EFL

**230222/14 To discuss and vote on wording and design of a plaque for the churchyard gate**

It was RESOLVED to have the following wording: In memory of Her Majesty Queen Elizabeth II 1926–2022. Quotations to be sought once clerk is provided with measurements.

EFL/JPB

**230222/15 To vote on the addition of a bench opposite a grave site in the cemetery to be supplied and maintained by a parishioner**

It was RESOLVED that benches should be owned by MPC but that parishioners could apply for a memorial plaque on an existing bench.

EFL

**230222/16 To vote on the adoption of a bench policy for the current cemetery**

It was RESOLVED to adopt the policy with the following amendments: that costs for fitting would be subject to notification and that the policy would be for those interred in the cemetery only.

EFL

**230222/17 To provide an update regarding the coronation meeting: Friday 3 March 2023 at 7.30pm in the King George's Hall**

It was confirmed that details had been sent out and information placed on noticeboards, the website and Facebook.

**230222/18 To confirm the date, time and location of the annual parish meeting (assembly): Friday 10 March 2023 at 7.45pm in the King George's Hall**

It was confirmed that doors open at 7.30pm for refreshments but the meeting will start at 7.45pm.

**230222/19 To receive correspondence**

Complaints from residents in Granbrook Lane regarding speeding and HGV's have been directed to County Councillor LS, who has replied to residents and informed them that he is awaiting the results of the speed survey. He will update residents once the results are in.

A query was received regarding the status of the speed sign on Stratford Road. The clerk informed the resident that MPC is liaising with other authorities on this, including Gloucestershire Highways and the police.

Highways are setting up a face-to-face meeting with a resident regarding the ash tree on Gloucester Lane.

Report of rubbish at a housing association property in Porter Close has been reported to CDC.

Initialed.....

Highways reported a flagpole near Alveston Grange being unsafe. MPC is awaiting an update, but it is not MPC property and not on MPC land.

The CDC local plan update has been passed to councillors.

**230222/20 Agenda items for the next parish council meeting**

None specified.

**230222/21 To confirm the date for the next parish council meeting: 29 March 2023**

Confirmed.

**There being no further business, the chairman closed the meeting at 8.32pm**

Initialed.....

**APPENDIX A****5b. To approve payments**

<b>NAME</b>	<b>AMOUNT</b>	<b>METHOD</b>
BT phone and broadband – January	£51.54	Direct debit
Grundon cemetery bin – January	£65.83	Direct debit
Nest pension – January	£98.30	Direct debit
Sage payroll – February	£8.40	Direct debit
Google email addresses – January	£9.20	Direct debit
Smartcut grounds maintenance – February	£495.49	BACS
Clerk's Manual	£52.30	Debit card
Clerk's salary – January	£1,234.24	BACS
National insurance – January	£203.16	BACS
HP instant inks	£22.49	Direct debit
Hartwell & Co UV oil for churchyard gate	£48.59	Debit card
Institute of Cemetery and Crematorium Management (ICCM) Exclusive Right of Burial course	£162.00	BACS
King George's Hall hire – January meeting	£30.00	BACS
Litter grabbers	£10.85	Debit card
Pegs for matting for junior playing field	£14.36	Debit card
<b>TOTAL</b>	<b>£2,273.48</b>	

**APPENDIX B****5c. To note receipts**

Bank interest for all accounts – February	£24.48	
<b>TOTAL</b>	<b>£24.48</b>	